

Application no

# Postgraduate Application Form

Read enclosed notes before filling in this form. Please write in **BLOCK CAPITALS**, using black ink.

## 1 Programme Details

**Postgraduate Taught Course:**  Master's Degree  Postgraduate Diploma  Postgraduate Certificate

**Title of Course:**

**Proposed start date** (month-year):

**Mode of study:**  Full-time  Part-time  
 Distance/open learning (where available)

Give details of your preferred choice of options where appropriate

## 2 Personal Details

**Title** (eg Mr/Ms/Miss/Mrs etc):

**Country of birth:**

**Surname/Family name:**

**Country of domicile/Area of permanent residence:**

**First name(s):**

**Previous surname, if changed:**

**Applicants not born in the European Union please state if appropriate,**

**Male**  **Female** (tick one)

Date of first entry to the EU:

Date of most recent entry to the EU:

Date from which you have been granted permanent residence in EU:

Day	Month	Year

**Address for correspondence**

valid from:

valid to:

**Address line 1:**

**Telephone number:**  
(include country and city codes)

**Address line 2:**

**Mobile number:**

**Address line 3:**

**Fax number:**

**Country:**

**Email:**

**Postcode/zip code:**

*Please print clearly as email is our preferred method of communication*

**Home/permanent address (if different from above)**

**Address line 1:**

**Telephone number:**  
(include country and city codes)

**Address line 2:**

**Mobile number:**

**Address line 3:**

**Fax number:**

**Country:**

**Email:**

**Postcode/zip code:**

*Please print clearly as email is our preferred method of communication*

### 3 Your Education (secondary and post-secondary) including professional qualifications and training courses

<b>Dates</b> (from - to) month/year - month/year	<b>Institution</b> (include location)	<b>Subject(s)</b>	<b>Result</b> (eg BA Hons 2.1)

Continue on a separate sheet, if necessary

### 4 Your Employment / Professional Experience / Unpaid Occupations

<b>Dates</b> (from - to) month/year - month/year	<b>Brief details</b> (eg job title, company name, main responsibilities)

Continue on a separate sheet, if necessary

### 5 Your English Proficiency

**If your first or main language is NOT English**, the University requires evidence of your level of ability in spoken and written English. If you do not already hold a recent acceptable qualification in English (eg IELTS or TOEFL), you must either obtain one or successfully complete a University Pre-session course (UPS) before you can be admitted to a postgraduate course at the University.

Please tell us about any English language qualifications which you hold and **enclose copies of certificates with your application form.**

a) IELTS score (the normal minimum requirement is 6 or 6.5, depending on the programme. **Test score:** .....

**Date of test:** .....

**Certificate no:** .....

b) TOEFL score: The normal minimum requirement is 550 or 575 (paper based),  
or 213 or 232 (computer based) depending on the programme. **Test score:** .....

**Date of test:** .....

**Certificate no:** .....

c) Any other English qualification which you hold, or are about to take: **Test name:** .....

**Test score:** ..... **Date of test:** .....

If you do not hold an acceptable English Language qualification you can apply to attend a University Pre-session course. If you would like to take this course please tick here.

## 6 Personal Statement

This is an important section and the admissions staff will pay particular attention to what you write here. You should explain why you are applying for this postgraduate programme, what you expect to achieve from it, and how it relates to your academic and career development.

(See notes for guidance).

## 7 Disabilities or Special Needs

### a) Disabilities or Special Needs

If you have a disability, special needs or a medical condition which might affect your studies please give details below, and indicate the disability category in the box. (See notes 7a)

Disability or Special Needs  Details.....  
.....

### b) Criminal Convictions

If you have a relevant criminal conviction, tick the box.  Please see notes for guidance for a definition of relevant criminal convictions.

## 8 Names and Addresses of TWO Referees (You must send enclosed reference forms to referees named below)

### (i) Name:

Address:

Tel:

Fax:

Email:

### (ii) Name:

Address:

Tel:

Fax:

Email:

## 9 Finance

### 9a UK/EU students only:

How do you expect to pay your tuition fees?

Research Council grant/studentship

Sponsored by Employer

Yourself

Other

### 9b International students only:

How do you expect to pay your tuition fees?

Government grant

Sponsored by Employer

Yourself

Other

**9c All students: If you hope to obtain a grant or sponsorship, or funding from other sources, please give details** (eg name of funding body/sponsor):

## 10 Declaration

I confirm that the information on this form is complete and accurate and that no information requested or other material information has been omitted. I give my consent to the processing of my data by Oxford Brookes University. I have read the Notes for Guidance and I undertake to be bound by the conditions set out therein.

**Signature:** ..... **Date:** .....

### Office Use Only

Unconditional Offer (date) .....

Conditional Offer (date) .....

Condition .....

Reject (date) .....

Reason .....

Agent Code/Stamp:

CSMS Course Code:

Fair/Event Code: