

# ARRIVALS WEEK 21-27 JANUARY 2012

Semester 2, Academic Year 2011/2012

## Welcome to Oxford Brookes University!

The International Student Advisers hope you have had a safe journey. We realise you may be feeling tired and a little disorientated, but there will be time for you to rest, unpack and relax. This induction programme is designed to help you feel at home at Oxford Brookes.

**Don't forget to check the new student website:**  
[www.brookes.ac.uk/new](http://www.brookes.ac.uk/new)

### Saturday 21 and Sunday 22 January:

Students should go directly to their Hall of Residence.

**IF YOU HAVE QUESTIONS OR NEED ANY HELP, PLEASE ASK!**

**General Enquiries call 01865 74 1111**

### International Student Meeting Point:

**Rooms CG15, 16 and 17**, close to the Main Reception, Clerici Building, Gipsy Lane site. Meet the International Student Advisers and Student Helpers and relax with a free cup of coffee/tea and biscuits.

#### Open:

Saturday 21 January	13.00 – 17.00
Sunday 22 January	10.00 – 17.00

### Student Information Desk,

#### Main Reception, Clerici Building, Gipsy Lane site

Sunday 22 - Friday 27 January	09.00 – 17.00	Tel: 01865 48 3935
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### Exchange & Study Abroad Students telephone advice

Monday 23 - Friday 27 January	09.00 – 17.00	Tel: 01865 48 4949
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**[www.brookes.ac.uk/new](http://www.brookes.ac.uk/new)**

## Saturday 21 January

### 13.45 and 15.15 Shopping tours:

Meet in the International Student Meeting Point, Clerici Building, Gipsy Lane Site. An International Student Helper will show you around the main shops in the city centre. You will need either your bus pass or money (about £2) for the bus trip.

## Sunday 22 January

### 10.30 and 15.15 Shopping tours:

Meet in the International Student Meeting Point, Clerici Building, Gipsy Lane Site. An International Student Helper will show you around the main shops in the city centre. You will need either your bus pass or money (about £2) for the bus trip.

13.00 – 15.30

**Walking tour of Oxford city centre:** Meet at Martyrs Memorial, St Giles, Oxford (city centre). A guide will take you to some of Oxford's fascinating historical sites as well as practical places such as the Post Office, banks and shops. This tour is free and you do not need a ticket for this event, just turn up!

17.30 – 19.30

**Fun, quiz and food** at BG05 Buckley Building, Gipsy Lane site. Time to relax and make friends! Join the International Student Advisers (ISAS) and student helpers for a free pizza supper and quiz (with prizes!) This event is free and you do not need a ticket, just turn up!

Please note there are 100 places available and these will be allocated on a first come first served basis.

## Monday 23 January – Pre-enrolment Day

10.30 – 12.00

**ALL international students:** Coffee and cookies in the Main Foyer, Clerici Building, Gipsy Lane site.

12.00 – 12.45

**ALL international students (except pathways students):** Welcome Session in the Main Lecture Theatre (MLT), Clerici Building, Gipsy Lane site.

13.00 – 14.00

**Pathways students (including University English, Foundation pathway and Pre-Masters pathway):** Welcome session in the Main Lecture Theatre (MLT), Clerici Building, Gipsy Lane site

14.00 – 14.45

**International Undergraduates:** Academic English in G116, Gibbs Building, Gipsy Lane site

**International Postgraduates:** Academic English in G117, Gibbs Building, Gipsy Lane site

15.00 – 16.00

**Life as an International Student Workshop** in the Main Lecture Theatre (MLT), Clerici Building, Gipsy Lane site. An introduction to living and studying in Oxford and information about the support available to international students. Pathways Students do NOT need to attend, as this information will be in your main induction programme.

16.30 – 18.30

**Global Buddies Introductory Meeting:** This meeting is only for students signed up for the Global Buddies programme. If you have not joined the programme but are interested then please speak to an adviser in the International Student Meeting Point for more information.

## Tuesday 24 January – Face-to-Face Enrolment

Today you will enrol (register with the university) and register with a doctor (GP). You will be given your student card and password, which you will use to get your timetable from your Personal Information Portal (PIP).

### To enrol you need to bring with you:

- **your passport and BRP ID card** (with your visa on it) if you have one (not all students will have this card)
- **a letter/email confirming your offer to study at Oxford Brookes**
- **your original academic certificates** (if you have not already sent them)
- **two passport sized photographs with your name on the back in BLOCK CAPITAL LETTERS**
- **Pay any tuition fees you still owe to the university.** You will be able to pay by credit card, debit card, personal cheque (UK cheques only) or bankers draft payable to "Oxford Brookes University".

## WHEN AND WHERE DO I ENROL?

**09.30 – 10.00 All International Undergraduates; Exchange, Study Abroad and EU Associate students:** Introductory session in the Main Lecture Theatre (MLT), Gipsy Lane site. You will then be taken to the Main Hall to complete face-to-face enrolment.

**11.30 – 12.30 All International Postgraduate students:** Introductory Session in the Main Lecture Theatre (MLT), Clerici Building, Gipsy Lane site. You will then be taken to the Main Hall to complete face-to-face enrolment.

**14.00 Business School subject students and Oxford School of Hospitality Management (OSHM):** Welcome meeting in G116, Gibbs Building, Gipsy Lane site

- Welcome from academic staff
- Introduction to Business School
- Meet your Academic Adviser
- Sorting out timetables and programmes

**14.00 Meet your Academic Adviser:** (Business/OSHM students please see above). Time to finalise your timetables if you have any clashes or wish to make any changes to your programme. Exchange, Study Abroad and EU Associate students please look at your offer letter or email for details of when and where your Academic Adviser will be available to see you. If you are still unsure ask at the Student Information Desk, Clerici Building, Main Reception, Gipsy Lane site. Some students may be asked to meet their Academic Adviser at a different time.

## Wednesday 25 January – Induction events for Business subject students only (Not Oxford School of Hospitality (OSHM))

- 10.00 – 12.00** **Wheatley Campus, Lodge Reception:** Introduction to the Business School - All Admission with Credit, Exchange and EU Associate student.
- 12.00 – 13.30** **Wheatley Campus, Simon Williams Undergraduate Centre:** Free lunch for all Business School students.
- 13.30 – 16.00** **Wheatley Campus, Simon Williams Undergraduate Centre:** Help with your programmes / timetables, if needed - All Business School students.

## Thursday 26 January – Teaching begins

**Late Enrolment:** If you are unable to enrol on Tuesday 24 January, you will need to go to the Drop-In Centre, Board Room 1 (BR1), Clerici Building, Gypsy Lane Site, on the 25, 26 or 27 January to complete enrolment. From Monday 30 January please go to the Academic Management Office, first floor, Clerici Building, Gypsy Lane site, between 09.30 and 16.30, making sure that you have all your necessary documentation and photographs.

## Saturday 28 January

### 0845 - 1830 **Trip to Stratford-upon-Avon and the Cotswolds**

This will include a visit to:

- the ghostly **Minster Lovell Hall**
- the town of **Burford**
- the four thousand years of history at the **Rollright Stones**.

Finishing with a visit to Stratford-upon-Avon, the home of **Shakespeare** with free time to visit his birthplace, **Holy Trinity Church**, shop or walk along the lovely **River Avon**.

This trip is organised by SEA, a private organisation which specialises in organising events for international students in Oxford.

**Tickets are £20** and cover the cost of return transport and guided tour.

**You can buy tickets at the International Student Meeting point, Gypsy Lane site on Saturday 21 January from 13.00 – 17.00 and Sunday 22 January 10.00 – 17.00.**

**PLEASE CHECK YOUR TICKET FOR PICK UP POINT AND TIMES**

## Transport

**If you are living in a hall of residence** you will receive a temporary Brookes Bus pass to cover the induction week. We will give you this when you first arrive at your hall. After you have enrolled, you should then go to the new student webpage [www.brookes.ac.uk/new](http://www.brookes.ac.uk/new) for more information about the permanent bus passes.

**Students who are NOT in a hall of residence** should visit [www.brookesbus.org](http://www.brookesbus.org) for information about how to apply for a bus pass.

You can pick up bus timetables and maps when you arrive at the University. All buses are low floor easy access vehicles suitable for wheelchair users. For more information on travelling by Bus email [transport@brookes.ac.uk](mailto:transport@brookes.ac.uk)

## Additional activities

**Monday 23 to Friday 27 January**, if you have enough time

**Campus Tours:** Main Reception, Clerici Building, Gipsy Lane site: Monday 23 January 15.00 and Wednesday 25 January 11.00 and 15.00

**Library Tours:** Put your name down for a tour at the library, 1st floor, Clerici Building, Gipsy Lane site: Please check at the library for times.

## Information

### **Personal Information Portal (PIP) Helpdesk:**

Drop-in, Systems Office, C1.22, 1st floor, Clerici Building, Gipsy Lane site, Tuesday 24 January – Friday 27 January 09.30 – 16.30

### **Drop-in Centre: Immigration Desk:**

Boardroom 1 (BR1), Clerici Building, Gipsy Lane site, Monday 23 January – Wednesday 25 January 09.00 – 17.00.  
Thursday 26 January – Friday 27 January 09.00 – 16.00

### **Students' Union:**

If you are interested in Students' Union events or joining a society, please see their website, <http://www.facebook.com/OxfordBrookesSU>

### **Wireless access: 'Freshers Network'**

When you first arrive at Brookes you will have access to a temporary free wireless service called 'Freshers Network'. This is only for students when they first arrive and before they enrol, from Saturday 21 January - Friday 27 January.

### **THE PASSWORD IS: student2011**

Once you have enrolled and have your student number, you can then connect to the University's free wireless network – Eduroam. This Network is password protected.

For more information on Eduroam and how to connect see:

<http://www.brookes.ac.uk/services/cs/wireless/index.html>

Once you have enrolled and have your student number, you can then connect to the University's free wireless network – Eduroam. You can find more information regarding this on the new student website, [www.brookes.ac.uk/new](http://www.brookes.ac.uk/new)

