NEWSLETTER APRIL 2019 ISSUE

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WORKSHOP DATES APRIL - MAY 2019 AT A GLANCE

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INTRODUCING THE NEW PDR REVIEWEE ONLINE MODULE

FOR REVIEWEES
As highlighted in the OCSLD Newsletter March 2019 issue, Making the most of your PDR (an online module) is now live to access via your Moodle login.

The module consists of a series of short presentation clips which guides staff members through the PDR process from an initial overview to what should happen after the PDR meeting. Primarily aimed at new staff this module can also be accessed by existing staff as a point of reference.

There are choices built into the module ensuring staff can access the most relevant information.

Going online provides a number of benefits which includes:
- Available on demand.
- No travel time.
- Reduction in course duration to circa ½ an hour.
- A general referral resource for existing staff members.
- Delivery via Moodle enables better utilisation of completion data, (there are audit questions at the end of the module).

Please note: new members of staff will be required to have completed their PDR Reviewee briefing prior to the end of their probation period.

If you have any questions or need support using this online module then please get in touch with us at ocsld@brookes.ac.uk

FOR REVIEWERS

Coaching Skills for PDR Reviewers Book now

The Coaching Skills for PDR Reviewer workshop continues to be a mandatory training requirement for any staff member designated with the responsibilities of being a reviewer. A key premise of the 2½ hour workshop relates to reviewers adopting a coaching approach to PDRs unlocking a person’s potential to maximise their own performance.

Workshop dates:
- 25 April 2019, 10.00 - 12.30 pm, Headington
- 15 May 2019, 10.00 - 12.30 pm, Headington
- 21 May 2019, 1.30 - 4.00 pm, Headington
- 12 June 2019, 10.00 - 12.30 pm, Headington
- 26 June 2019, 10.00 - 12.30 pm, Headington
**FREE WORKSHOPS ON GOAL SETTING AND HAPPINESS**

Oxford Brookes University celebrated this year’s International Day of Happiness with an Open Lecture entitled “Happiness Just a Goal Away” by Dr Christian Ehrlich (Senior Lecturer in the Oxford Brookes Business School). The lecture was very well attended and is now available online to view again.

Christian’s research has also been developed into a training programme on how to set goals in such a way that they contribute to our happiness in the best possible way. OCSLD hosted the first in a series of workshops on Monday 25 March 2019.

The course is held over 1.5 days on multiple dates:

- 25 - 26 April 2019
- 16 - 17 May 2019
- 13 - 14 June 2019
- 27 - 28 June 2019

Some places for these workshops are still available. For details please email commercialservices@brookes.ac.uk

**FINANCE FOR NON-FINANCIAL MANAGERS**

7 May 2019 half-day   Book here

Delivered by colleagues from the Directorate of Finance and Legal Services.

This very practical and interactive workshop will address two key aspects of finance for non-financial managers at Brookes:

- How does University finance work and what do you need to know about it?
- How do you manage your budget at Brookes?
- Topics covered include:
  - Overview of how finance works at Brookes and the financial year
  - Financial Regulations and how they impact finance at Brookes
  - Constructing, managing a budget and procurement issues

Participants should bring calculators to the course; other materials will be provided.

**PREVENT TRAINING**

A Prevent Awareness training module on Moodle has been created and must be undertaken by all staff within the University (even if they have recently had more in-depth training).

Please access Moodle here.

There is not a definitive deadline and the module will continue to run for the foreseeable future. However, we will be monitoring numbers receiving general awareness training, so the more who can complete the better.

If you have any questions, please do not hesitate to contact ocsld@brookes.ac.uk

**REGISTER NOW FOR THE BROOKES LEARNING AND TEACHING CONFERENCE 2019**

Register now to attend the Brookes Learning and Teaching Conference 2019 on 13 June 2019.

Dr Berry O’Donovan, Business School
Dr George Roberts, OCSLD
Conference Co-Chairs

www.brookes.ac.uk/bltc19

**DO YOU NEED SOME INTERVIEW PRACTICE?**

We need interviewee volunteers for our Recruitment and Selection course.

The benefits include a ‘practice’ interview, feedback on your performance and a £20 Marks and Spencer token. For more details please contact: ocsld@brookes.ac.uk
**BROOKES TEACHING EXCELLENCE FELLOWSHIPS**

Recognition for your Commitment to Students!

The Brookes Teaching Excellence Fellowships comes with an award of £1,000 for you to spend on your own professional development.

Brookes Teaching Excellence Fellowship is Institutional recognition for your hard and successful work to support your students. These Fellowships recognise and celebrate work you have already done.

The Brookes Teaching Excellence Fellowship criteria are:

- Individual excellence in support of students’ outcomes or experiences at Oxford Brookes.
- Raising the profile of excellence by supporting colleagues or influencing support for students.
- Developing excellence through a proven commitment to ongoing professional development.

For more details and to submit an application please see the [Brookes Teaching Excellence Fellowships webpage](#).

Apply by **31 May 2019**.

Brookes Teaching Excellence Fellows are expected to share their best practice with colleagues across the Institution by presenting at the annual **Brookes Learning and Teaching Conference** and by submitting an article about their work to the **Higher Education Journal of Learning and Teaching**.

Workshops to support applicants will take place on:

- 8 May 2019, Gibbs 221, Headington Campus
- 9 May 2019, Gibbs 221, Headington Campus

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**BROOKES TEACHING INNOVATION PROJECT**

Funding for your fresh ideas!

The Brookes Teaching Innovation Project is a teaching development grant of £5,000 to help you do that innovative work you have always wanted to!

Applicants are welcome which support students’ learning, your teaching, and any aspect of diversity and inclusivity within your modules.

The Brookes Teaching Innovation Project criteria are:

- Novelty of proposed project’s approach
- Impact of proposed project across Brookes
- Evaluation plan for project
- Student involvement in project
- Costing plan for project

For more details and to submit an application please see the [Brookes Teaching Innovation Project webpage](#).

Apply by **31 May 2019**.

*Award holders are expected to produce a project report and disseminate their work via the annual Brookes Learning and Teaching Conference as well as submitting an article to the Higher Education Journal of Learning and Teaching.*

Workshops to support applicants will take place on:

- 8 May 2019, Gibbs 221, Headington Campus
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**OCSLd CONSULTANCY NEWS**

We are delivering new consultancy training for the National Film and TV School (supporting senior staff applying for HEA Fellowship) and also designed and delivered workshops for the University of Luxembourg Graduate School on EDI in Research Environments.

We have a second contract from Oxford University to develop a pool of internal coaches for them. We delivered a HE teaching development course for Oxford Prospects last month for visiting Chinese delegates and welcomed visitors to shadow our activities from Spain.
HEA FELLOWSHIPS

We are preparing our submission to Advance HE for continuing accreditation of the postgraduate certificate in learning and teaching and the PSF Pathway to fellowship for experienced staff.

This has precipitated changes to our approach to support staff teaching our students in ACP colleges. We intend to name them all in our submission and offer support to them to build internal capacity to support their own colleagues with fellowship applications.

We have been invited by Advance HE to host a fellowship coordinator event in 2019/20. Relatedly, Jackie Potter, working with Becky Turner at Plymouth University, has published on being recognised as an experienced university teacher for the Staff and Educational Development Association.

WRITING DAYS

9.30 am - 2.30 pm  Book here

- 2 May 2019, Wheatley Campus
- 6 June 2019, Headington Campus
- 4 July 2019, Headington Campus

Looking for some space to write your research report, grant application or Senior Fellowship of the HEA claim?

Take advantage of OCSLD’s new Writing Days, which will take place on the first Thursday of every month during semesters. The supportive environment of a Writing Day will help you plan to meet your deadlines and increase your productivity. You should come along with a project to work on and a laptop, ready to crack on independently.

Please also bring any resources you need to refer to and some lunch or refreshments for yourself. A Chromebook can be borrowed from the library.

QUESTIONING THE GIVENS IN ACADEMIC WRITING ACROSS THE DISCIPLINES A THEORETICAL AND PEDAGOGICAL APPROACH SYMPOSIUM

3 May 2019, 10.00 - 15.30  Book now
JHB 303, Headington Campus, Gipsy Lane

What is academic writing? In this symposium, we undertake a transdisciplinary stance to examining the tightly regulated practices of disciplinary writing. In doing so, we will shed light on some of the hidden dynamics and tensions within. Our intention is to position academic writing as an object of inquiry from different methodological and epistemological perspectives such that alternative theoretical and pedagogical approaches to this central aspect of both student and educator everyday life might be facilitated. Whilst this will be a one-off event, we intend it to be the first step in building a research community focused on exploring different approaches to theorising and teaching writing in and across the disciplines.

The day will include:
- two transdisciplinary panels on theorising and teaching writing in and across the disciplines
- workshop sessions to spark ideas, dialogue and collaboration
- morning coffee and lunch

£5.00 per delegate, for all queries, contact: Juliet Henderson, jhenderson@brookes.ac.uk

EDl SUPPORT - INCLUSlVE TEACHING

A new inclusive teaching steering group has been established to oversee the development and rollout of practical advice and support for implementing changes to teaching and curriculum, including the preparation of resources.

This will be launched in June when we are also welcoming the Teaching Excellence Alliance to deliver a one-day ‘sandpit’ for programme teams to review and plan for changes to their curricula.

See https://www.brookes.ac.uk/OCSLD/Courses/Teaching-and-learning/The-Inclusive-Sandpit-Workshop/

We’ll also be running along side a train the trainers approach so we can run these events internally in 2019/20.
EXTERNAL JISC TRAINING COURSES

SUPPORTING LEARNERS’ DIGITAL IDENTITY AND WELLBEING

16 April 2019, 10:30 - 12:30, online  Book here

JISC member price - £95

This online workshop will explore ways in which technology-enhanced learning can support the development of learners’ digital identity and wellbeing.

Supporting learners’ digital identity and wellbeing is a key driver for organisations who want to prepare their learners for the digital workplace. Participants will explore the issues learners face when developing digital identities and will be asked to complete a short survey and identify some of the key challenges. They will reflect on current organisational practices and address these challenges by sharing their approaches and solutions.

DIGITAL STORYTELLING

Using digital technology to capture and share stories that will impact on an audience and storyteller alike.

29 April, 7 May, 13 May and 20 May 2019, 14:00 - 16:00, online  Book here

JISC member price - £350

Storytelling can be a powerful tool in a wide range of situations. You might be looking for a way to enhance teaching and learning. You could be a researcher trying to increase public engagement in your field. You could be working with students or other communities to capture their authentic voice as a way of bridging divides or shaping services.

Our digital storytelling programme will help you:

- Develop your understanding of the use of narrative and storytelling in education, research or student support
- Learn how to write stories that are memorable, entertaining and engaging for your audience
- Use digital tools to create and share stories
- Facilitate your own collaborative storytelling projects

TEA WEBINAR SERIES

‘THE RESEARCH - TEACHING NEXUS/STUDENTS DOING RESEARCH-BASED LEARNING IN THE CURRICULUM’

1 May 2019, 12 noon

Presented by Professor Helen Walkington, NTF, PFHEA from Oxford Brookes University.

This webinar will focus on research-based learning and explore strategies for engaging students with research in the curriculum. The dissemination phase is particularly important for students to develop a sense of ownership and creativity in the research process and examples of impactful student research will be provided.

The webinar will end with ten salient practices for mentoring student researchers to ensure high quality research.

See https://www.unialliance.ac.uk/teaching-excellence-alliance/tea-events/

NEWSLETTER FEEDBACK

We are continually seeking ways to improve our newsletter. We would really like to hear what you would like to see and engage with.

The OCSLD Team

CONNECT WITH OCSLD

Twitter: @ocsld
Email: ocsld@brookes.ac.uk
Tel: +44 1865 485910
The Teaching Excellence Alliance (TEA) is a collaborative venture which brings together Alliance universities to promote excellent teaching and learning, and to better understand and define – as well as champion and showcase – excellent teaching at Alliance institutions.

TEA is a cross-institutional programme facilitated by the UA, created by TEA member institutions for its staff and students.

https://www.unialliance.ac.uk/teaching-excellence-alliance/

Join the TEA! Access to all discussions, events, fora and resources is available to you through the TEA Network, hosted by the OneHE Platform.

It is completely free for you to join—just follow the link which will take you to a registration form: http://eepurl.com/gfJAXP

If you are a member of staff in a TEA University, you will receive an automatic invitation to join the private group from OneHE. The invitation will ask you to create an account, which you can link to an existing profile you may already have, e.g. another OneHE Network, or LinkedIn. Your information will only be visible to others in the TEA Network.

We look forward to meeting you on the platform.

PEER REVIEW COLLEGE

The PRC provides critical friend support, mutual challenge and development on professional practice and course design. Find out more here

ACCELERATOR GROUPS

Special interest Groups and Accelerator Projects support cross-institution enhancements projects Find out more here

THE SANDPIT

Intensive and innovative curriculum development through collaborative events based on the original TEA Sandpit Find out more here

TEA-CPD

Collaborative Professional Development to provide access to events and support for staff to remain in good standing. Find out more here