2019
August
Wednesday 21st  4:30 pm: Absolute deadline for uploading marks for Summer Session taught modules.

Thursday 29th  9:00 am: CSA Team check missing module marks report and contact Faculties where necessary.

12 noon: CSA Team run checking programs, generate student records by course and commence mark-up.

Friday 30th  4:00 pm: CSA Team complete mark-up and send student records to Faculties.

September

WEEK -2---------------------------------------------------------------

Tuesday 3rd  12 noon: (optional) Faculties request updated student records where changes have been made at the pre committee meeting(s).

Wednesday 4th  4:00 pm: CSA Team send updated student records (where requested) to Faculties.

Thursday 5th - Friday 6th  Exam Committees for Summer Session taught modules.

Friday 6th  4:00 pm: deadline for return of the Exam Committee Form, final student records and moderated marks to CSA Team.

WEEK -1---------------------------------------------------------------

Wednesday 11th  Release of Summer Session taught module results.

WEEK 0---------------------------------------------------------------

Friday 20th  Module addition and deletion deadline for new students

WEEK 1---------------------------------------------------------------

Friday 27th  Submission deadline for dissertation modules taken over the summer and re-submission deadline for dissertation modules originally submitted in May.

November

WEEK 7---------------------------------------------------------------

Friday 8th  Summer Session resit coursework submission deadline.

WEEK 9---------------------------------------------------------------

Tuesday 19th  4:30 pm: Absolute deadline for uploading marks for dissertation modules submitted in September, Summer Session taught module resits and May dissertation re-submissions.

Wednesday 20th  9:00 am: CSA Team check missing module marks report and contact Faculties where necessary.

12 noon: CSA Team run checking programs, generate student records by course and commence mark-up.

WEEK 10---------------------------------------------------------------

Monday 25th  4:00 pm: CSA Team complete mark-up and send student records to Faculties.

Wednesday 27th  12 noon: (optional) Faculties request updated student records where changes have been made at the pre committee meeting(s).

Thursday 28th  4:00 pm: CSA Team send updated student records (where requested) to Faculties.

WEEK 11---------------------------------------------------------------

December

Monday 2nd - Thursday 5th  Exam Committees for dissertation modules submitted in September, Summer Session taught module resits and May dissertation re-submissions.
<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday 6th</td>
<td>4:00 pm: deadline for return of the Exam Committee Form, final student records and moderated marks to CSA Team.</td>
</tr>
<tr>
<td>Wednesday 11th</td>
<td>Release of September submission dissertation module results, Summer Session taught module resit results and May dissertation re-submission module results.</td>
</tr>
<tr>
<td>Friday 13th - Thursday 19th</td>
<td>Semester 1 Exams</td>
</tr>
</tbody>
</table>

**POSTGRADUATE TAUGHT - EXAMINATION COMMITTEE SCHEDULE FOR SEMESTER 2 2019/20**

**January**

<table>
<thead>
<tr>
<th>WEEK 0</th>
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<tbody>
<tr>
<td>Wednesday 22nd</td>
<td>Release of module results for all Semester 1 taught modules.</td>
</tr>
<tr>
<td>Friday 24th</td>
<td>Submission deadline for dissertations taken in Semester 1.</td>
</tr>
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<td>Module addition and deletion deadline for new students</td>
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<tr>
<td>WEEK 1</td>
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<tr>
<td>Friday 31st</td>
<td>Re-submission deadline for dissertations originally submitted in September.</td>
</tr>
</tbody>
</table>

**February**

<table>
<thead>
<tr>
<th>WEEK 5</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Friday 28th</td>
<td>4:30 pm: <strong>Absolute deadline</strong> for uploading marks for dissertations submitted in January and for September dissertation re-submissions.</td>
</tr>
</tbody>
</table>

**March**

<table>
<thead>
<tr>
<th>WEEK 6</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Monday 2nd</td>
<td>9:00 am: CSA Team check missing module marks report and contact Faculties where necessary.</td>
</tr>
<tr>
<td></td>
<td>12 noon: CSA Team run checking programs, generate student records by course and commence mark-up.</td>
</tr>
<tr>
<td>Tuesday 3rd</td>
<td>4:00 pm: CSA Team complete mark-up and send student records to Faculties.</td>
</tr>
<tr>
<td>Wednesday 4th</td>
<td>12:00 noon: (optional) Faculties request updated student records where changes have been made at the pre committee meeting(s).</td>
</tr>
<tr>
<td></td>
<td>4:00 pm: CSA Team send updated student records (where requested) to Faculties.</td>
</tr>
<tr>
<td>Thursday 5th - Friday 6th</td>
<td><strong>Examination Committees</strong> for dissertations submitted in January and September dissertation re-submissions.</td>
</tr>
</tbody>
</table>
Friday 6th 4:00 pm: deadline for return of the Exam Committee Form, final student records and moderated marks to CSA Team.

WEEK 7

Tuesday 10th Release of January submission dissertation module results and September dissertation re-submission module results.

April

EASTER BREAK

Saturday 4th and Monday 6th -
Thursday 9th

Thursday 9th Semester 1 resit coursework submission deadline.

Wednesday 22nd

Re-submission deadline for dissertations originally submitted in January.

May

Monday 4th - Saturday 16th

Wednesday 20th 4:30 pm: Absolute deadline for uploading marks for Semester 2 taught modules, Semester 1 taught module resits and for January dissertation re-submissions.

Thursday 21st

9:00 am: CSA Team check missing module marks report and contact Faculties where necessary.

12 noon: CSA Team run checking programs, generate student records by course and commence mark-up.

Friday 22nd Submission deadline for dissertations taken in Semester 2.

Tuesday 26th CSA Team complete mark-up and send student records to Faculties by 16:30.

Wednesday 27th 4:00pm: (optional) Faculties request updated student records where changes have been made at the pre committee meeting(s).

Thursday 28th 4:00 pm: CSA Team send updated student records (where requested) to Faculties.

June

Monday 1st - Friday 5th Examination Committees for Semester 2 taught modules, Semester 1 taught resits and January dissertation re-submissions.

Friday 5th 4:00 pm: deadline for return of the Exam Committee Form, final student records and moderated marks to CSA Team.

Wednesday 10th Release of Semester 2 taught module results, Semester 1 taught module resit results and January dissertation re-submission module results.

Saturday 27th and Monday 29th - Saturday 4th July

July

Friday 3rd Semester 2 resit coursework submission deadline.

Friday 10th 4:30 pm: Absolute deadline for uploading marks for Semester 2 taught module resits and for dissertations submitted in May.

Monday 13th 9:00 am: CSA Team check missing module marks report and contact Faculties where necessary.

12 noon: CSA Team run checking programs, generate student records by course and commence mark-up.

Tuesday 14th 12 noon: CSA Team complete mark-up and send student records to Faculties by 4:00pm.

Wednesday 15th 12 noon: (optional) Faculties request updated student records where changes have been made at the pre committee meeting(s).

4:00 pm: CSA Team send updated student records (where requested) to Faculties.
Thursday 16th - 
Friday 17th  
**Examination Committees** for Semester 2 resits and for dissertations submitted in May.

Friday 17th  
4:00 pm: deadline for return of the Exam Committee Form, final student records and moderated marks to CSA Team.

Wednesday 22nd  
Release of Semester 2 taught resit module results and May submission dissertation module results.

**August**  
**POSTGRADUATE TAUGHT - EXAMINATION COMMITTEE SCHEDULE FOR SUMMER SESSION 2019/20**

Wednesday 19th  
4:30 pm: **Absolute deadline** for uploading marks for Summer Session taught modules.

Thursday 27th  
9:00 am: CSA Team check missing module marks report and contact Faculties where necessary.

12 noon: CSA Team run checking programs, generate student records by course and commence mark-up.

Friday 28th  
4:00 pm: CSA Team complete mark-up and send student records to Faculties

**September 2020**  
**WEEK -2**

Tuesday 1st  
12 noon: (optional) Faculties request updated student records where changes have been made at the pre committee meeting(s).

Wednesday 2nd  
4:00 pm: CSA Team send updated student records (where requested) to Faculties.

Thursday 3rd - 
Friday 4th  
**Exam Committees** for Summer Session taught modules.

This Exam Committee is optional for programmes that wish to hold an Exam Committee in September.

Friday 4th  
4:00 pm: deadline for return of the Exam Committee Form, final student records and moderated marks to CSA Team.

**WEEK -1**

Wednesday 9th  
Release of Summer Session taught module results.

**Notes:**
- *All* Summer Session taught modules **must** be considered at the September Exam Committees.
- *All* Summer Session taught module resits **must** be considered at the December Exam Committees.
- *All* Semester 1 taught modules **must** be considered at the January Exam Committees.
- Dissertations submitted in January **must** be considered at the March Exam Committees.
- The addition and deletion of modules must be completed in the appropriate registration window and students must be informed that they are responsible for ensuring this has been completed.