Frequently Asked Questions

- Can I submit work that has been submitted elsewhere, like at a conference or symposium? Yes
- Can I use images taken from published sources / the internet? No – you must use non-copyright images or create your own
- Do I have to have lots of results to present? No – if you are at an early stage in your research you can present your idea / what you are planning to do
- What are the criteria for judging / prizes? We are looking for presentations that catch the judges eye and where the presenter has managed to convey the essence of their research and why it is interesting / exciting to a non-specialist audience
- I’m not sure which category my work fits into? Contact Zoe Houlihan zhoulihan@brookes.ac.uk
- Why do I need my supervisor’s permission? They may have concerns about aspects of your work being made publicly available due to confidentiality issues or because you/they may be planning to publish. You need to ensure they have checked your proposed submission before entering the event.
- Will my submission be available to people externally e.g. through the internet? No – only in its physical form during the time it is displayed in the Forum of the JHBB
- Will the research degrees team pay for printing costs of posters or do students / supervisors / faculty have to bear the cost? If you submit your work electronically, and by the submission deadline, the Research Degrees Team will pay for printing
- Will there be any instructions / training about how to make a poster for people who haven’t done one before? You can download ‘Hints and Tips for making a great poster’ on the Graduate College website at www.brookes.ac.uk/students/research-degrees-team/current-students/graduate-college/events/annual-exhibition/ Professor Brooks will also be running a workshop giving further guidance and training on Wednesday 30 January 2019, 4-5pm in JHB 202.
- If I am going to submit a conference paper / journal article for the ‘printed word’ category, I’m concerned it won’t be very ‘accessible’ to a broad audience; what can I do about this? Have a separate abstract / mini-poster that can be presented alongside your printed word submission where you describe in lay terms what it is about and why it is important / exciting / interesting – hopefully that will entice others to read the whole thing!
- I would like to submit a practice-based entry but I’m not sure what options are available? There will be someone present at the training workshop on 30 January to give an overview of the broad range of options for practice-based entries. Please email zhoulihan@brookes.ac.uk if you need any further guidance.
- I have specific requirements in terms of equipment and facilities, what should I do? Please give as much detail as possible of your requirements on the submission form or email zhoulihan@brookes.ac.uk giving as much notice as possible. Requirements may include audio-visual equipment, display boards, tables and seating, proximity to power points, additional space etc.