IT & STUDENT CENTRAL
Useful guide to IT Services...

GOOGLE
Download Gmail and Calendar apps to your mobile devices to view your Brookes email and timetable, using your usual app store. Log in using your student number followed by @brookes.ac.uk.

WI-FI
Change to eduroam once enrolled. (Any issues with getting online - please visit a Service Desk Point.)

COMPUTERS
There are PCs for students to use on all campuses. Log in using your student number and password.

USER ACCOUNT
After you have enrolled, your student number and password give you secure access to all University systems. For email and Wi-Fi, you need to add @brookes.ac.uk after your student number.

PRINTING
You will need your student card and to top up your printing charge account. Brookes Print is available for larger print jobs.

HALLNET
After you have enrolled you can use the wired internet connection in your hall room.

GET HELP
Drop into the Service Desk if you need any help at all. Locations and opening times on the website below.

Everything you need to know → www.brookes.ac.uk/obis
Useful guide to Student Central and PIP...

Student Central provides a friendly, professional service, delivering information, advice and support during your studies at Brookes. You can find us in the JHBB forum.

**PIP** is your Personal Information Portal which contains information about you and your course. It is important to familiarise yourself with PIP as soon as possible and learn how to navigate around the different facilities and how to manage your programme of study.

**IMPORTANT TO DO IN WEEK 0:**
- view and check your personal, contact and emergency contact details (‘My PIP’)
- view your programme of study and the course/subject requirements that apply to you (‘My Record & Results’)
- learn how to manage your programme of study (‘My Record & Results’)
- find out who your Academic Adviser and Student Support Co-ordinators are (‘My Record & Results’).

**VIDEO CHAT TO STUDENT CENTRAL:**
Visit [https://goo.gl/kp9W5a](https://goo.gl/kp9W5a) - available from 03/10/16

**PIP SUPPORT:**
Click on the 'Help' link found in the green banner within your PIP pages. This will take you to the PIP support pages where you can watch an Introduction to PIP film, PIP tutorials and access other PIP related guides.

Please drop in to the PIP help desk:

**SEPT WEEK 0**
9.30-4.30pm Mon-Fri

**SEPT WEEK 1**
9.30-4.30pm Mon-Thurs

**JAN WEEK 0**
9.30-4.30pm Thurs-Fri

**LOCATION**
Student Central Meeting Room 4 (ground floor of the John Henry Brookes Building.)

**ONLINE CHANGE REQUESTS**
If you need to request a change to your registration e.g. change your mode of study or your award aim, please use the forms found at [http://www.brookes.ac.uk/students/your-studies/student-request-forms](http://www.brookes.ac.uk/students/your-studies/student-request-forms)

For PIP queries contact the course and student administration team by email: csa@brookes.ac.uk or by phone: 01865 483451