

# IT & STUDENT CENTRAL

## Quick guide to IT Services...

### GOOGLE



Download Gmail and Calendar apps to your mobile devices to view your Brookes email and timetable, using your usual app store. Log in using your student number followed by @brookes.ac.uk then your password.

### COMPUTERS

There are PCs for students to use on all campuses. Log in using your student number and password.



### USER ACCOUNT

After you have enrolled, your student number and password give you secure access to all University systems. For email and wifi you need to add @brookes.ac.uk after your student number.

### PRINTING

You will need your student card and password **and** to top up your printing charge account. Brookes Print is available for larger print jobs.



### WIFI

Please use eduroam once enrolled. (Any issues with getting online - drop in to an IT Service Desk Point.)



### GET HELP

Drop into an IT Service Desk Point if you need any help. Locations and opening times are on the website below.



### HALLNET

After you have enrolled you can use the wired internet connection in your hall room.



Everything you need to know → [www.brookes.ac.uk/it](http://www.brookes.ac.uk/it)

# Quick guide to Student Central and PIP...

**STUDENT CENTRAL** provides a friendly, professional service delivering information, advice and support during your studies at Brookes. You can find us in the JHBB forum. Useful contacts and more detailed information can be found on the website below.

[www.brookes.ac.uk/students/support-services/student-central](http://www.brookes.ac.uk/students/support-services/student-central)

COUNTER  
SERVICE AND  
VIDEO CHAT

PROGRAMME  
ADVICE AND  
SUPPORT

PIP SUPPORT

VISAS AND  
IMMIGRATION

STUDENT  
REQUEST FORMS

FINANCIAL AID

## IMPORTANT TO DO IN WEEK 0

- View and check your personal, contact and emergency contact details ('My PIP').
- View your programme of study and the course/subject requirements that apply to you ('My Record & Results').
- Learn how to manage your programme of study ('My Record & Results').
- Find out who your Academic Adviser and Student Support Co-ordinators are ('My Record & Results').

**PIP** is your Personal Information Portal which contains information about you and your course. It is important to familiarise yourself with PIP as soon as possible, to learn how to navigate around the different facilities and to manage your programme of study.

## PIP SUPPORT

The PIP support page contains an Introduction to PIP film, PIP tutorials and access to other PIP related guides: [www.brookes.ac.uk/students/your-studies/pip](http://www.brookes.ac.uk/students/your-studies/pip)

## PIP HELP DESK

During enrolment and induction weeks, drop in to the PIP help desk if you have any questions.

## SEPT WEEK 0&1

9.30-4.30pm Monday-Thursday, 9.30-4pm Friday.

## JAN WEEK 0

9.30-4.30pm Monday-Thursday, 9.30-4pm Friday.

## LOCATION

Student Central Meeting Room 4 (ground floor of the JHBB).

## ONLINE CHANGE REQUESTS

If you need to request a change to your registration e.g. change your mode of study or your award aim, please use the forms found at [www.brookes.ac.uk/students/your-studies/student-request-forms](http://www.brookes.ac.uk/students/your-studies/student-request-forms)

[www.brookes.ac.uk/students/support-services/student-central](http://www.brookes.ac.uk/students/support-services/student-central)