

## **Brookes Sport Privacy Statement**

**Brookes Sport** is a department of Oxford Brookes University. **Oxford Brookes University (Brookes)** is the Data Controller of any personal data that you supply. This means that they will make the decisions on how your data is used and for what reasons. You can contact Brookes's Information Management Team on 01865 485420 or email [info.sec@brookes.ac.uk](mailto:info.sec@brookes.ac.uk).

### **Why do we need your data?**

- To manage your membership and/or provide access to Brookes Sport facilities
- To keep you informed of any changes to service or new services we provide that may interest you.

### **Brookes' legal basis for collecting this data is:**

- You have consented to providing it to us
- Brookes Sport need to use it to enter into a contract with you or maintain an existing one.

**Brookes Sport will not ask you for sensitive data except for any health information that you would like us or emergency services to be aware of in the case of a medical emergency. This information will only be collected where:**

- You have given Brookes explicit consent to do so
- Brookes needs to use this data to protect you or others from the risk of harm where consent can't be given

### **What types of personal data will Brookes Sport use?**

Contact information  
Date of birth  
Emergency contact details  
Photograph  
Facility usage

### **Who will Brookes Sport share your data with?**

Gladstone MRM Ltd. - *Provision of membership database and booking system*

Fitronics Ltd (The Retention People) - *Provision of customer feedback and communications*

GB Group plc- *Identity verification*

Verifone - *Online Payment transactions*

Bottom Line Technologies - *Direct Debit management*

Innovotise UG (MyFitApp) - *Brookes Sport App*

### **Will Brookes transfer my data outside of the EEA?**

No, all personal data is stored on European Economic Area based servers.

### **What rights do I have regarding my personal data that Brookes holds?**

- You have the right to be informed
- You have the right of access to your data
- You have the right to correct data if it is wrong
- You have the right to ask for your data to be deleted
- You have the right to restrict use of the data we hold
- You have the right to data portability
- the right to object to Brookes using your data
- You have rights in relation to using your data automated decision making and profiling.

### **Are there any consequences of not providing the requested data?**

Brookes Sport facilities are only available to registered users or guests of registered users and so some basic information is required to access sports facilities.

For Direct Debit memberships we require bank details to set up and process monthly payments.

### **Will there be any automated decision making using my data?**

No

### **How long will Brookes keep your data?**

We keep member data for two years from the point a membership ends or our facilities were last used.

### **Who can I contact if I have concerns regarding the use of my personal data?**

You can contact the Information Management team.

#### **Postal Address:**

GDPR Queries,  
Information Management Team,  
IT Services,  
Room 2.12, Gibbs Building,  
Headington Campus,  
Gipsy Lane, Oxford,  
OX3 0BP

**Email:** [info.sec@brookes.ac.uk](mailto:info.sec@brookes.ac.uk)

**Tel:** 01865 485420