Nomination guidance: Examples provided should be from evidence since 1 April 2018. Please be as specific as possible, using clear and detailed examples. The judging process depends on clear examples of the particular award criteria in practice, and as the judging panels are drawn from across the University, examples need to be understandable and jargon / acronym free.

In no more than 50 words, sum up why your nomination merits an award:

Marcus is a long standing and highly motivated local volunteer with a drive and capacity to help and support other organisations and local groups. He is reliable, hardworking and always friendly and approachable. He’s attitude is always one of optimism, and everyone thoroughly enjoys working/volunteering alongside him.

In a minimum of 200 and maximum of 500 words, please provide specific examples of times when they have demonstrated the guiding principles and/or the criteria (as appropriate to the award category):

Marcus is an active parent governor and volunteer at one of the local Academy Secondary Schools, and he instigated the relationship between the school and the University to encourage Brookes students to volunteer at the school. I think Marcus’ commitment to the University along with the local community marks him as a worthy recipient of the Brookes Award.

Marcus also takes a leading role in the school’s programme that organises volunteer events throughout the year and consistently make waves of impact in the community, especially with young pupils. Marcus has an integral part in arranging ‘Eastly Summer Fair’ at the community centre in which school children entertain the local community by singing songs and dancing, an international themed bring and share lunch takes place and there are various craft and activity stalls. Brookes students are recruited to volunteer, achieving an attendance of over 200 people at the event each year.

Marcus also played a key role in developing community projects, which members of Oxford Brookes staff and students have been involved in. He has been able to get projects up and running by contacting businesses to secure funding for the Summer Fair, setting up the website and a Facebook page, producing the publicity material and liaising community stakeholders. As well as taking a lead role, Marcus also happily gets involved ‘smaller tasks’ such as distributing leaflets and clearing up after events; there’s no task too small for him to be involved.

Please provide any further essential information here:

I believe that Marcus should be recognised for the great contribution and real difference he makes to the University through his community work. His willingness to help and take part in anything that can make an impact in our community is admirable and always selfless.

He is an inspiration to those who work with him.

Any supporting documentation can also be emailed to: recognitionawards@brookes.ac.uk. Guidance and example nomination forms are available on www.brookes.ac.uk/staff-recognition.