Nomination guidance: Examples provided should be from evidence since 1 April 2018. Please be as specific as possible, using clear and detailed examples. The judging process depends on clear examples of the particular award criteria in practice, and as the judging panels are drawn from across the University, examples need to be understandable and jargon / acronym free.

In a minimum of 200 and maximum of 500 words, please provide specific examples of times when they have demonstrated the guiding principles and/or the criteria (as appropriate to the award category):

Armina's confidence in dealing with the day-to-day work has inspired me greatly to remember the work I do has the capacity make a difference to the University. Her passion for enhancing the student experience rubs off on everyone she works with.

The innovation and creativity displayed in her work means that we’re always thriving to find the most effective way to do our work. Setting up, championing and maintaining a daily calendar to coordinate our work is just one example of how she employs her enterprising creativity.

Other examples of ways in which Armina displays all four of our guiding principles are as follows:

- Generosity of spirit: Armina cultivates an air of approachability and respect in every interaction with colleagues and students alike. She celebrates difference and champions equality for all. She is diplomatic and straight-forward, and puts students at the forefront of every project she manages.
- Connectedness: Being based in a large campus does not intimidate or overwhelm Armina’s commitment to connecting with colleagues across the University effectively. Her use of the student projects calendar she has pioneered has been really helpful for colleagues to find out what student initiatives / projects are being planned. Armina realises the value of having a supportive network of colleagues around the University which makes work easier for everyone.
- Confidence: Armina has the ability to encourage others to execute ideas they might not have the confidence initially to do. You can always count on Armina to share some stories of her experiences to give others the confidence to pursue new projects.
- Enterprising creativity: Armina’s approach to work is fresh and adaptable. She understands the importance of adaptability and has spearheaded the use of an online calendar. Developing how the team accomplishes our goals through the use of new online applications, and championing this through our learning experience. She’s unafraid of change and welcomes new ideas and their execution with open arms.

In no more than 50 words, sum up why your nomination merits an award:

Armina lights up the office every morning when she comes in. She is incredibly busy in her student-facing role but will always make sure to ask if there’s anything else she can do to help out the rest of the team. Having worked closely with her for two years I know that she supports her colleagues in the same way she supports students.

Please provide any further essential information here:

Armina is a pleasure to work with and a motivation to others in the department! I hope that this nomination will see that her great work is recognised.

Any supporting documentation can also be emailed to: recognitionawards@brookes.ac.uk.
Guidance and example nomination forms are available on www.brookes.ac.uk/staff-recognition.