

Terms of Reference and Membership 2019/2020

Graduate College Steering Group

The Graduate Steering Group does not form part of the central University Academic Governance structure, but has delegated responsibilities for certain activities from the Committees which sit within the central structure.

1. Summary and Purpose

- 1.1 The Graduate College Steering Group is responsible to the Research Degrees Committee and Research and Knowledge Exchange Committee for research students, training and the quality, standards, promotion and operation of the research programmes and degrees.

2. Frequency of meetings

- 2.1 At least three times each year; more frequently if required.

3. Duties, responsibilities and authority

- 3.1 The Graduate College Steering Group shall be responsible for:

- Providing a vehicle for continual development of research student entitlements to ensure a common platform in our student offer;
- Ensuring all research students have a corporate and representative voice that can be heard at a senior level and to develop further a sense of community;
- Oversight of the design, delivery and development of all aspects of research student training that are run centrally, and also oversee the process of research student supervisor training for academic staff, which will continue to be run by the Research Degrees Team. In this way all centrally-provided research student training will be brought together so that it can be run as a coherent programme;
- Provide a means of developing strategy regarding research students – for example, overseeing plans to increase the total number of doctoral students, or University-level bids to funding bodies for doctoral studentships;
- Ensure that (a) as many research students as possible who want to teach can do so, and (b) all of these students receive appropriate and timely training to carry out their teaching;
- Facilitate and promote research student cohort identity, networking and opportunities for multi- and inter-disciplinary research;
- Provide strategic oversight for Doctoral Training Programmes, which will be extended to encompass all research students;
- Enable the University to advertise and promote its doctoral programme in a coherent way to an external audience, thereby enhancing recruitment;
- Provide a focus for extra training and careers activities that cannot be provided centrally – for example leadership development, work experience, internships and external engagement activities;
- Provide a modest source of funding for social events for research students – paid for out of central research funds;
- Liaise with and oversee the current Graduate College Research Student Forum/Society.

4. Membership

Pro Vice Chancellor for Research and Global Partnerships (Chair)
Four Associate Deans for Research and Knowledge Exchange (with one acting as Vice-Chair on a rotational basis) and/or
Four Postgraduate Research Tutors/ Chairs of faculty Research Degree Sub-Committees
Director of Researcher Development
Chair of the Research Degrees Committee
Head of the Research Degrees Team
At least one Supervisor representative
At least one postgraduate research student representative from each faculty
Careers Consultant
Others to be co-opted or requested to attend if required.

Graduate College Steering Group: Membership for 2019/2020

NB: Where possible members will attend all meetings of the Graduate College Steering Group, but where this is not possible will ensure that at least one representative from each faculty is present.

Professor Linda King	HLS Chair	Pro Vice-Chancellor - Research and Global Partnerships
Professor Nigel Crook	TDE Vice-Chair	Associate Dean: Research and Knowledge Exchange
Professor Simonetta Manfredi	OBBS	Associate Dean: Research and Knowledge Exchange
Professor Gary Browning	HSS	Associate Dean: Research and Knowledge Exchange
Professor David Evans	HLS	Associate Dean: Research and Knowledge Exchange
Dr David Bowen	OBBS	Postgraduate Research Tutor
Professor Glen O'Hara	HSS	Postgraduate Research Tutor
Dr Tom Crook	HSS	Chair of the Research Degrees Committee
Professor Khaled Hayatleh	TDE	Postgraduate Research Tutor
Professor Susan Brooks	HLS	Postgraduate Research Tutor
		Director of Researcher Development
Jill Organ	RDT	Head of Research Degrees Team
TBC	TBC	Supervisor Representative
Dr Jo Moyle	ASA	Careers Consultant
Aline Moreira Fernandes Barata	TDE	Research Student Representative
Samuel Bond	HLS	Research Student Representative
Ross Brooks	HSS	Research Student Representative
Shadi Eltanani	TDE	Research Student Representative
Kirsten Etheridge	TDE	Research Student Representative
Carl Mohr	HSS	Research Student Representative
Kira Raith	HSS	Research Student Representative
Kathleen Reinhardt	HSS	Research Student Representative
Adam Tate	HSS	Research Student Representative
Matthew Kidd	RDT	Secretary