

ASSOCIATE COLLEGE PARTNERSHIP

GUIDANCE on the expected standards for library provision

ACPSG270218/04

This guidance is issued under objective 3.1.b¹ and paragraph 7.3² of the ACP Membership Agreement and should be followed from the date of issue until further notice as it supersedes all previous versions on the topic of library provision.

Library Standards for ACP Partners

Below are the expected standards for Library Provision within ACP partners. Implementation of these standards should be reflected in positive student feedback from the NSS and other surveys such that NSS scores for the library/ learning resources are comparable to the Brookes average:

1. **Inductions:** All ACP partners to ensure that all Brookes students at their institution receive a learning resources induction which includes training on how to access Brookes' e-resources. To be delivered with support from the relevant Brookes faculty and/ or Academic Liaison Librarian.
2. **Space:** The ACP partner will provide sufficient dedicated HE student quiet study space and reliable equipment including PCs and printing/ photocopying.
3. **Resources:** The ACP partner will undertake to resource and update as required the Brookes course reading lists so there are adequate resources provided for all Brookes students' needs.
4. **Support:** The ACP partner library service will be supported by an information professional to make sure standards are kept high, including providing sufficient online and hard copy user education material and information/ digital literacy teaching.
5. **Evaluation:** The Associate Director of Learning Resources (Academic) will be invited to evaluate prospective ACP partners' library services, and will make sure Brookes Academic Liaison services provide ongoing support for established partners; this will include advice on reading lists and sharing best practice for embedding information literacy.

Robert Curry
Associate Director for Learning Resources

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¹ "To support the University's strategic goal to enable a student experience of the highest standard possible for students on all Oxford Brookes University programmes, through a collaborative approach to learning, teaching and student support"

² "To deliver the objective at 3.1 b, the University relies upon ACP members to prioritize resource so as to achieve the aim of an appropriate Higher Education student experience for all students on an Oxford Brookes University programme by reference to the University's Strategy to Enhance the Student Experience and through further direction from the ACP Board and Steering Group and the College agrees to uphold and progress that aim."