

# ASSOCIATE COLLEGE PARTNERSHIP GUIDANCE

## Programme Core Activities

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Oxford Brookes Programme Core Activities have been developed to provide Associate College Partnership students with regular opportunities to engage with Oxford Brookes University, its academic staff, its support services and the benefits offered through its campus facilities. PCAs are co-ordinated by Oxford Brookes University Liaison Managers and delivered at three key points during the academic year- the induction event, the on-programme session and the final year session.

The following provides detail about the PCA activities supported by each of Brookes faculties.

#### Brookes Faculty of Health and Life Sciences

##### ACP Health and Social Care Programmes

##### Liaison Manager/ PCA co-ordinator Julie Wainwright

###### *Induction event:*

The Liaison Manager attends each College during induction week and gives a presentation about being a Brookes student in the ACP.

###### *On-Programme session:*

A subject specific session on 'Criticality and the shift from level 4-level 5 thinking' is delivered by Brookes faculty academic staff.

###### *Final year session:*

A talk by Brookes academic staff on career progression, CPD and related subject specific information to final year students.

##### ACP Sports Science and Coaching Programmes

##### Liaison Manager/ PCA co-ordinator John Jakeman

###### *Induction event:*

The Liaison Manager attends each College during induction week to give a presentation about being a Brookes student along with a workshop on academic writing and referencing.

###### *On-Programme session:*

A subject specific session for level 4 students on 'getting ready for study at level 5', delivered by Brookes faculty academic staff.

###### *Final year session:*

A subject specific session for level 5 students on progression to level 6 and the opportunities available as well as guidance on completing a research project/dissertation.

## **ACP Animal, Veterinary and Equine Programmes** **Liaison Manager/ PCA co-ordinator: Bruce Riddoch**

### *Induction Event:*

An induction by the Liaison Manager at College or Oxford Brookes about the ways that Brookes can extend student learning experience by bringing students into the OBU community of learning (library on-line resources and other elements of the OBU learning environment) and accessing extra-curricular opportunities.

### *On-Programme session:*

LSF Students are invited to an open day early in the second semester, where they are briefed by the HoD, Programme Leads, Subject Coordinators and the Liaison Manager on the programme choices available to them at OBU. They are also briefed by the Presidents of the student Biological and Biomedical Societies. There is a breakout session where students can talk to staff and past LSF students on the various programmes and a guided tour of facilities. Later in the semester (Week 6) the Liaison Manager gives a lecture session on Ecology, emphasising the University style of teaching.

### *Final Year Session*

A subject specific session at Brookes for level 5 students on top-up opportunities along with a tour by the Liaison Manager. Students progressing to Brookes final year of BSc are counselled through the summer vacation to ensure that they choose the best array of modules and to prepare them for final year research projects.

## **Brookes Faculty of Business**

### **ACP Business Programmes**

#### **Liaison Manager/ PCA co-ordinator: Jayne Finn**

##### *Induction event:*

All ACP Business students and Programme Leads are invited to attend the 'Welcome to Brookes' day held at JHBB. The Agenda includes: focusing on OBU library and resources, referencing and using journals, critical thinking and study expectations at L4/HE; a student Forum with recent Alumni, an on-campus tour of facilities on offer to ACP students by Student Ambassadors, a short presentation by Brookes Union.

##### *On-Programme session:*

A subject specific session delivered by Brookes academic staff for level 4 students (S2), at individual ACPs. Previous sessions have included preparing for study at L5, using journals and speed reading, choosing a business project topic based on your work place.

##### *Final year session:*

A session for level 5 students (S2). Previous sessions have included progression to Year 3 and tips for studying at level 6, administration and the student experience sides of progression to level 6 -UCAS, fees, enrolment, choosing modules, life at Brookes campus etc. or alternatively a bridging programme for students wishing to progress to the BA (Hons) BMC programme at either Abingdon & Witney College or Swindon College for FdA Business and Enterprise (Activate Learning) and FdA Business and Social Enterprise (Ruskin College).

A separate Dissertation Briefing for students progressing to BU, is offered at Brookes by academic staff. For students progressing to the BA (Hons) BMC programme, Dissertation Briefings are held at Abingdon & Witney and Swindon Colleges, respectively.

## **Brookes Faculty of Technology, Design and Environment**

### **ACP Art and Design Programmes**

**Liaison Manager/ PCA co-ordinator: Lucy Turner**

*Induction event:*

Students attend an induction day at Brookes and are given a presentation by colleagues from careers, UK partnerships office, the Student Union and the Liaison Manager as well as a tour of campus facilities accessible to ACP students (library, upgrade sports etc)

*On-Programme session:*

Level 4 students are invited to attend a subject specific feedback forum at Brookes which is designed to enable students to develop their critical thinking skills. Other activities are agreed with the College and have included opportunities to participate in group exhibitions and research conferences.

*Final year session:*

The Liaison Manager will visit colleges as appropriate to outline top up opportunities at Brookes and within the partnership. A session on research and writing for Arts will be delivered by a member of Brookes staff as well as opportunities for future careers.

### **ACP Engineering and Motorsports Programmes**

**Liaison Manager/ PCA co-ordinator: Joana Amorim**

*Induction event:*

Level 4 students attend an Induction day at Brookes. This includes a welcome session, tour of Labs, Lunch, Library induction and Academic talk. The welcome session is delivered by the Liaison Manager and UK recruitment. The lab tour is provided by a current student guider. who is also available to answer questions during a specially hosted lunch for the new students. The subject specific academic talk is delivered by a senior member of staff.

*On-Programme session:*

An ACP Student Conference is delivered at Brookes (December- January) for level 5 students. This is a day when students come to Brookes and attend small subject specific classes focussing on more advanced topics. Students get a working insight in to what it will be like to be a level 6 student at Brookes and an opportunity to mix with other prospective students.

Level 4 students are provided with a specialist Maths lecture from a member of Brookes academic staff at their College.

Level 6 students are invited to attend an MSc poster presentation in S1 and S2 at Brookes, a member of Brookes academic staff delivers a lecture on sustainable engineering and the Liaison Manager is present during selected project presentations at the College.

*Final year session:*

A session is delivered at the Colleges by a member of Brookes academic staff to students interested in the top up. The session is a Q and A based upon a BSc Project. For 15-16 this session may be delivered as a virtual event.

## **ACP Computing Programmes**

**Liaison Manager/ PCA co-ordinator: Arantza Aldea**

*Induction event:*

The Liaison Manager provides an Induction session which includes 'choosing Brookes modules' for Level 5 students who are transitioning to Brookes top up. One to one discussion with students takes place.

*On-Programme session:*

A session at Brookes for those considering the top up. Students can participate in a lecture from one of the modules on the top up and then attend lunch with the HOD and academic staff from the department.

*Final year session:*

Level 5 students have an opportunity to present their work-based projects to peers, University staff and employers at a small conference hosted by the Department at Brookes.

## **Brookes Faculty of Humanities and Social Sciences**

### **ACP Early Years and Education Programmes**

**Liaison Manager/ PCA co-ordinator: Janet Hobley**

*Induction event:*

The Liaison Manager provides an induction session at each College. Students are given information on the facilities accessible to ACP students including the library at Brookes and life as a Brookes student.

*On-Programme session:*

A session for level 4 Early Years students as they transition to level 5.

*Final year session:*

A session for level 5 and 6 Early Years students on developing research skills including critical thinking. Delivered by a member of Brookes academic staff.

### **ACP Policing Programmes**

**Liaison Manager/ PCA co-ordinator: Richard Huggins**

*Induction event:*

The Liaison Manager provides an induction session with Brookes and College Programme Leader that includes a tour of Brookes campus including the library.

*On-Programme session:*

The Liaison Manager teaches a module to level 4 and 5 students at the College and attends programme sessions such as talks from specialist officers. Students are also invited to attend relevant talks and seminars at Brookes for example: 'General Election Hustings' event, a session on the criminal justice system and institutional racism and a community talk 'I Predict a Riot'.

*Final year session:*

Brookes host the Attestation ceremony when final year students become Special Constables.