**PERSONAL EMERGENCY**

**EVACUATION PLAN (PEEP)**

**OBUHSN-08 Appendix 2 Evacuation Plan**

The purpose of this form is to define a plan for the evacuation from University buildings of the named person in the event of an emergency.

Individual plans may be required for different locations.

**Personal Emergency Evacuation Plan for**

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student no. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Staff no. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Drawn up by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**The location this plan refers to**

Campus \_\_\_\_\_\_\_\_\_\_\_\_\_ Building \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Room no \_\_\_\_\_\_

**Method of recognising alarm condition.**

Standard alarm q Pager q Visual device q

Other (please specify) q \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Designated helpers**

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Evacuation Procedures**

Describe here, as clearly as possible, the proposed evacuation procedures

**Equipment, University’s or individual’s, to be used to assist with the evacuation.**

**Safe routes available using the method described**

**The evacuation method. Step by step description from the sounding of the alarm.**