

We are pleased to announce that the University has approved a new policy to introduce a standard extension to the maximum period of registration for research students with an Inclusive Support Plan and also an extended allowance to make amendments post viva.

In preparation for the start of Semester One (25-26), your Inclusive Support Plan (ISP) will be updated with two new adjustments to reflect the newly approved policy. Below (see boxes) is a preview of the information that will be included. The Inclusive Support Service will include a reminder in their September newsletter prompting you to review your ISP.

## **RD Thesis Submission Extension**

As the student approaches the end of the period, at least one month in advance, the student must inform the Research Degrees Team (RDT) of the need to use the extended period (see below for full details) so that the RDT can access the account and waive the fee.

Research students registered on the MPhil/PhD, PhD and research component of the Doctorate in Education, Doctorate in Nursing, Doctorate in Midwifery and Doctorate in Coaching and Mentoring will be granted a 12-week extension to the maximum period on their programme with fees waived for this period.

Research students registered on the MA/MSc/LLM by Research or the PhD by Published Work will be granted a 6-week extension to the maximum period on their programme with fees waived for this period.

The Research Degrees Team (RDT) will add the RD Thesis Submission Extension to your record. If this adjustment does not appear in your ISP from 1st September 2025, please contact the [RDT](#) for assistance. Please note, UKRI studentship [Terms and Conditions](#) take precedence over University regulations and, therefore, extensions to the maximum period would need to be discussed with, and approved by the funder in advance of any change and may not be approved in line with the periods mentioned above.

If you intend to use the extended period, you must inform the RDT at least one month in advance of the original submission date to allow for the appropriate adjustments of fees on your account. The expected completion date can be found on the [‘My Record & Results’ of your Student Information](#).

## **RD Post Viva Amendment Exten**

All research students with an ISP will be granted an extra month in addition to the standard timeframe to make amendments to the thesis post viva. The Research Degree Team will directly communicate with the student to confirm the timeframe for making amendments and update the records accordingly.

In practice, the RDT will write to you post-viva to inform you of the outcome of your viva, the standard timeframe for submitting corrections, and the revised schedule incorporating the additional four weeks.

## **Adjustments Required for Vivas**

While this adjustment may be visible on your ISP, it may not contain full information until you approach your viva. When that time comes, we recommend contacting the Inclusive Support Service well in advance to allow sufficient time to review any reasonable adjustment requirements to ensure everything is in place for the viva examination.

## **Disabled Students' Allowance (DSA)**

The DSA is not included as a category on the ISP, but if you experience any unusual delays in your application for DSA, your adviser in the Inclusive Support Service will contact the [Research Degrees Team](#). We will advise students on an individual basis as to how they could reclaim time and fees lost due to these delays.