

Sustainability Steering Group

Summary Purpose:

1. Oversee and provide directional guidance on the University's sustainability aspirations and their implementation University wide.
2. Assess internal and external sustainability reporting frameworks and make an informed decision on which frameworks we wish to align with.
3. Agree priority areas, potential resources required and ownership.
4. Ensure our agreed sustainability aspirations are embedded across the University and delivered in the new University Strategy.

Duties:

- Review & understand current sustainability performance and assess the wider 'risks and opportunities' in areas such as: our learning, teaching and research programs; business interface; partnership and engagement programs; investment; climate change adaptation; leadership and governance.
- Review potential reporting frameworks.
- Agree priority areas, potential resources required and ownership.
- Instigate topic specific work streams/working groups if required.
- Develop key 'objectives' and provide a framework & schedule to deliver these.
- Develop targets/KPI's.
- Develop measurement tools, analysis and reporting requirements.
- Develop a communications plan.

Authority:

- To review proposals from various teams/working groups on our 'strategy and objectives' for sign off by the Vice-Chancellor's Group if and when required.
- Reporting lines – all minutes should report to the Operations Group and recommendations submitted to VCG.

Sponsor: Vice-Chancellor

Membership: Chair – Joe Tah

Permanent Members	Areas of Expertise / potential work streams
Michele Morley	Environmental sustainable operations, sustainability frameworks etc.
Kirsty Holland	Marketing & Communication
Gina Dalton	Sustainable Education & Learning
Sarah Thonemann	Staff Engagement / experience
TBC	Student Engagement / experience
Linda King	Sustainable Research
Jennifer Hydari	Legal & Finance
Andrea Siret	Community Engagement & Social Responsibility
Rebecca Turton	Student Union
Tim Jones	Trade Union Sustainability Representative
Jacob Callicott	SU Environmental Officer

Other potential work streams should be brought in on an adhoc basis as and when required.

Adhoc Members	Areas of Expertise / potential work streams
Simonetta Manfredi	Sustainable Business and Industry Interface
Aindreas O'Donovan / Abigail Reilly	Health & Wellbeing
Iain McWilliams	Sustainable procurement & supplier engagement
Ashley Hayden	Sustainable Transport Strategic Lead
Gavin Hodgson	Decarbonisation Strategic Lead
Louisa Berry	Risk & Resilience, Climate Change Adaptation
Sue Holton	Sustainable Careers

Frequency of Meetings:

4 x per year (the group should meet on a monthly basis to initially define work streams and the University's sustainability / social responsibility strategy, key objectives and the framework for delivering.