**EMCC Global Individual Accreditation**

**as a Mentor and/or Coach AND Supervisor**

**EIA and ESIA Declaration for EQA/ESQA Graduates**

for EQA/ESQA certificate holding applicants or equivalent training

(within 2 years of graduation)

|  |  |  |
| --- | --- | --- |
| Name |  | EIA level applying for \*delete as appropriate |
| DATE Submitted |  | EMCC Global Accredited Mentor/Coach Practitioner / Senior Practitioner\* (EIA)EMCC Global Accredited Supervisor (ESIA) |

The information in this document is confidential and the intellectual property of the EMCC and should not be copied, disclosed or discussed in any way without the express permission of EMCC.

All rights reserved.

**CONTENTS**

1. Personal Details and Personal Statement
2. Practice

2.1 Length of experience – Coaching and/or Mentoring

2.2 Length of experience – SUPERVISING OTHERS

1. Professional development

3.1 Continuing Professional Development – record of hours AND LEARNING FOCUS

3.2 Supervision for my work as a Coach and/or mentor AND as a SUPERVISOR (at least 1 hour per quarter spread across the year) - brief record of hours and key learning

1. Evidence of EQA and ESQA or equivalent training/qualification/s AND EMCC GLOBAL EIA
	1. EQA and ESQA Training or equivalent
	2. Other professional body SUPERVISION designation/s (if applicable)
2. Declaration

1. Personal details

|  |  |
| --- | --- |
| Name |  |
| Address |  |
| Telephone |  |
| Mobile |  |
| E-mail |  |
| VAT NUMBER if applicable (for invoice purposes) |  |
| Web |  |
| Date of joining EMCC |  |
| What other memberships do you hold? |  |
| What are your most common Mentoring/Coaching/Supervisor topics or themes? |  |
| Describe the range of clients you typically see |  |

1.1 Personal statement (including approach to Global Code of Ethics AND, Inclusion and Diversity Declaration)

| Personal Statement |
| --- |
| [Enter text here – approximately 500 words]**Personal statement for your role as a Coach and/or Mentor AND role in Supervising others: a GUIDE to planning your statement (approximately 500 words)***This statement* ***sets the context*** *for you as a person and helps us get to know you, and understand your UNIQUE thinking and approach as a Coach and/or Mentor and UNIQUE thinking and approach to Supervising others, and most importantly, enables you to be able to* ***reflect very positively on the value*** *of your Coaching, Mentoring and Supervision practice, approach and experience).**You are asked to give a personal statement that covers the following questions:** *What motivates you to be a COACH, MENTOR and SUPERVISOR?*
* *What is your vision of COACHING, MENTOING and SUPERVISION, your philosophy?*
* *What theoretical underpinning principles shape your practice/model? (You may like to include illustrations the model/s you use, ONLY IF APPLICABLE)*
* *How has your practice as a Coach, Mentor and Supervisor evolved and developed?*
* *How do you understand and apply the EMCC/Global Code of Ethics?*
 |

Please also attach a copy of your current Curriculum Vitae, Resume and/or LinkedIn link if applicable.

2. Practice: for Coaching and/or Mentoring AND Supervision

2.1 Length of experience – **Coaching and/or Mentoring**

| LENGTH OF EXPERIENCE AND CONTEXT |
| --- |
| [Enter text here] |

 [insert more rows as required]

|  |  |
| --- | --- |
| Total Hours over 3/5 YEARS(delete as applicable) |  |
| Total Clients |  |

2.2 Length of experience – **SUPERVISING OTHERS**

| LENGTH OF EXPERIENCE AND CONTEXT |
| --- |
| [Enter text here] |

 [insert more rows as required]

|  |  |
| --- | --- |
| Total Hours Minimum 120 hours  |  |
| Total Clients |  |

*Add more lines for additional Supervisor comments if applicable*

3. Professional development: Coaching and/or Mentoring AND to support role in SUPERVISING OTHERS

| Describe your approach including learning focus to your c.p.d. over the last 12 months |
| --- |
| [Enter text here] |

3.1 Continuing Professional Development – record of hours AND LEARNING FOCUS

| Date | Hours | Event/Activity/LEARNING | EMCC Competence and capacity areas covered (NB: a positive and supportive holistic overview) |
| --- | --- | --- | --- |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

[insert more rows as required]

|  |  |
| --- | --- |
| Total Hours(approximate) |  |

3.2 Your OWN Supervision for my work as a Coach and/or mentor AND as a SUPERVISOR (at least 1 hour per quarter spread across the year)

A brief record of hours and key learning

| Date | Hours | Type | areas covered, KEY LEARNING |
| --- | --- | --- | --- |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

[insert more rows as required]

|  |  |
| --- | --- |
| Total supervision hours (last 12 months) |  |

4. Evidence of EQA and ESQA Accredited Qualification or Equivalent Qualification/s

4.1 EQA and ESQA certificate/diploma

| Date | EQA/ESQA PROVIDER | LEVEL | place of DELIVERY | TITLE OF THE TRAINING PRGRAMME |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |

4.2 Other professional body SUPERVISION designation/s (if applicable)

| Date | EMCC EIA or equivalent eg ICF CredentialEMCC ESIA EQUIVALENT e.g. APECS (SUPERVISOR ACCREDITATION) | LEVEL (if appplicable) |
| --- | --- | --- |
|  |  |  |

| 5. Declaration |
| --- |

In submitting this application I declare that the information provided is a true and fair representation of my mentor/coach and supervision practice:

* I have read the Global Code of Ethics and the EMCC Diversity and Inclusion Declaration, and agree to abide by them
* Delete as applicable:
	+ *I have at least 3 years experience as a Coach and/or Mentor (minimum of 100 hours and at least 10 clients over 3 years) - EMCC EIA Practitioner Level OR,*
	+ *I have at least 5 years experience as a Coach and/or Mentor (minimum of 250 hours and at least 20 clients over 5 years) - EMCC EIA Senior Practitioner Level*
	+ *I have successfully completed my EMCC Global ESQA Training Programme or equivalent*
	+ *I have at least 120 hours practice established as a Supervisor (including validated prior Supervision experience)*
* I have supervision in place for my work as a Coach/Mentor and SUPERVISOR *(minimum 1 hour per quarter/35 hours Coaching and/or Mentoring/Supervising others)*
* I accept that it is my responsibility to maintain ongoing evidence (logs) of how I meet the defined criteria for the level I am applying for, including:
	+ Professional Practice SAMPLE  [Client Log](https://emcc1.box.com/s/8nbtlpgtnq8g8tkj2vxy95npisca3e70)
	+ Ongoing CPD SAMPLE [CPD Log](https://emcc1.box.com/s/hwsol6qbwohgfy5bt3gmtnaluoo5hys8) (*minimum 32 hours per year)*
* Reflective practice SAMPLE [Reflective Practice Log](https://emcc1.box.com/s/f122fls4cp42ow0i4z03k6u0uulotych)
* Supervision SAMPLE [Supervision Log](https://emcc1.box.com/s/d9otmvkcud7hkij250ya8tiji871hn8u) *(minimum 1 hour per quarter/35 hours Coaching and/or Mentoring*
* Feedback from Clients SAMPLE TEMPLATES/FRAMEWORK available on request
* I acknowledge that the EMCC EIA/ESIA award and Professional Designation as an EMCC Accredited Coach/Mentor and SUPERVISOR is valid for five years and that to renew the award after five years, I will have to provide evidence that I meet the renewal criteria.

In addition I also

[ ]  Agree that EMCC may hold my details, in line with GDPR (May 2018), for the purposes of administering my accreditation

[ ]  Agree that EMCC may publish details of my award on the EMCC website page that lists all awarded EIAs

[ ]  Agree that EMCC may contact me, in line with GDPR (May 2019), for the purpose of on-going Continuous Professional Development related to my EIA

[ ]  Agree that EMCC may contact me, in line with GDPR (May 2019), to keep me informed of EMCC news and other related matters.

**NAME:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **DATE:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_