

GRADUATE COLLEGE RESEARCH STUDENT EXHIBITION

22-23 April 2020, The Forum, John Henry Brookes Building

Frequently Asked Questions

- 1. Can I submit work that has been submitted elsewhere, such as at a conference or symposium?** Yes.
- 2. Can I use images taken from published sources/the internet?** No – you must use non-copyright images or create your own.
- 3. Do I have to have lots of results to present?** No – if you are at an early stage in your research you can present your idea/what you are planning to do.
- 4. What are the criteria for judging/prizes?** We are looking for presentations that catch the judges' eyes and where the presenter has managed to convey the essence of their research and why it is interesting/exciting to a non-specialist audience.
- 5. I'm not sure which category my work fits into?** Contact the Research Degrees Team (asa-gcevents@brookes.ac.uk).
- 6. Why do I need my supervisor's permission?** They may have concerns about aspects of your work being made publicly available due to confidentiality issues or because you/they may be planning to publish. Please ensure that they have checked your proposed submission before entering the event.
- 7. Will my submission be available to people externally e.g. through the internet?** No – only in its physical form during the time it is displayed in the Forum of the JHBB.
- 8. Will the Research Degrees Team pay for printing costs of posters or do students/supervisors/Faculties have to bear the cost?** If you submit your work electronically and by the submission deadline, the Research Degrees Team will pay for printing.
- 9. Will there be any instructions/training about how to make a poster for people who haven't made one before?** You can download 'Hints and Tips for making a great poster' on the Graduate College website. Professor Brooks will

also be running a workshop giving further guidance and training on Wednesday 29 January 2020, 4-5pm in JHB203.

10. If I am going to submit a conference paper/journal article for the ‘printed word’ category, I am concerned that it won’t be very accessible to a broad audience. What can I do about this? Have a separate abstract/mini-poster that can be presented alongside your printed word submission where you describe in lay terms what it is about and why it is important/exciting/interesting – hopefully that will entice others to read the whole thing!

11. I would like to submit a practice-based entry but I am not sure what options are available? There will be someone present at the training workshop on 29 January to give an overview of the broad range of options for practice-based entries. Please email asa-gcevents@brookes.ac.uk if you need any further guidance.

12. I have specific requirements in terms of equipment and facilities, what should I do? Please give as much detail as possible of your requirements on the [Submission Form](#) or email asa-gcevents@brookes.ac.uk. giving as much notice as possible. Requirements may include audio-visual equipment, display boards, tables and seating, proximity to power points, and additional space.