

## **Hall Rules**

These Rules are to be read in conjunction with your Licence to Occupy. Defined terms used in these Rules have the same meaning as in your Licence to Occupy Conditions.

Failure to comply with these Rules shall be a breach of your Licence to Occupy and could result in your Licence to Occupy being terminated by the University.

Where your behaviour (or that of your guests) is unacceptable, you may also be subject to a complaint under the University Student Conduct Regulations.

### **General Conduct**

All activities within the Room must be inaudible outside of your Room at all times.

All musical instruments, audio equipment, televisions, computers and game consoles must be inaudible outside of your Room at all times. Use of headphones is compulsory after 11.00pm. Where there are persistent or recurring problems arising from noise disturbance, Hall staff may require that you use headphones at all times.

You must be considerate of others and take reasonable care when using the Common Parts such as kitchens. You must not leave any food you are cooking unattended.

Ball games and sporting or recreational pursuits that might cause damage to the Hall or disturbance to other residents are not permitted within Communal Parts or surrounding outside areas of the Hall.

### **Safety**

You must evacuate the Hall when fire alarms activate without exception.

You must not store in any area of the Hall items, materials or substances which are considered by the University to constitute a threat to the safety of residents.

You must keep your own electrical equipment safe to the satisfaction of the University's Safety Officer.

You are responsible for ensuring that any water outlets (taps, showers and toilets) within your Room are regularly run/flushed during your period of occupation in order to minimise the risk of legionella propagation. The University will conduct periodic water tests to ensure statutory compliance is maintained.

Absence forms must be completed if you are planning to be away from the Hall overnight or longer (including weekends and vacations). This information is required to meet the requirements of the Fire Safety Officer. Forms can be found on the [Residences Information Portal](#).

### **Parties**

Social gatherings/parties on site, internal or external, are permitted only if permission is granted in writing by the relevant Hall Manager at least 1 week in advance of the event taking place. Ad-hoc parties will be stopped and guests will be required to leave the Hall if any disturbance is reported or observed by staff or other residents.

## **Overnight guests\***

Guests may be accommodated in your Room overnight subject to the following conditions:

1. You may have 1 overnight guest for a period not exceeding 3 nights in any 7 day period (no overnight guests are permitted within the first 2 weeks of the contract).
2. You are responsible for the behaviour of your guests whilst they are at the Hall. You must ensure that your guests abide by the behavioural principles set out in the Student Conduct Regulations and if they fail to do so, you will be held accountable and your guest may be required to leave the Hall immediately.
3. All overnight guests must be over the age of 18 unless permission has been explicitly given by the relevant Hall Manager. Proof of age of the guest must be shown if requested.
4. All overnight guests must be logged through the [Residences Information Portal](#).
5. Guests are not permitted to sleep anywhere other than in your Room.
6. You must accompany your Guest at all times whilst they are at the Hall.

\*For clarity, an overnight guest will be considered as someone who is present in the Hall between the hours of 2.00am and 7.00am and who does not normally reside there.

## **Smoking**

All Oxford Brookes University buildings, including the Hall, are designated as non-smoking in order to provide the legally required protection for staff against the dangers of passive smoking as required by the Health Act 2006. You and your guests must smoke only in specifically designated areas.

## **Animals**

Only registered guide and assistance dogs notified to the University in advance of arrivals are permitted in the Hall. For the avoidance of doubt, therapy pets are not permitted.

## **Care of fabric and fittings**

You must keep your Room and the Communal Parts in a clean and tidy condition to the satisfaction of Hall staff. You shall be liable to pay the cost of any additional cleaning that is required (at the discretion of the Hall Manager) which is attributable to the actions of you or your guest plus any additional costs incurred in this process.

You must preserve the furniture and effects from being destroyed or damaged and you must not remove any of them from their original location. You shall pay the cost of replacing, repairing or making-good (at the discretion of the Hall Manager) any damage which is attributable to you plus any additional costs directly incurred in this process.

You shall be liable to pay an appropriate proportion of the cost of replacing, repairing or making good (at the discretion of the Hall Manager) any damage done to any furniture or effects in the Communal Parts, or of any additional cleaning of the Communal Parts, for which you are partly responsible (e.g. shared kitchens) unless you can demonstrate to the satisfaction of the University either that it was the sole responsibility of another student or students, or that you were not responsible.

You must separate your waste and use the appropriate waste bins as provided at the Hall.

### **Vehicles**

Your licence to occupy is conditional upon you undertaking not to keep a car in Oxford whilst you are a resident in Hall. You must not carry out maintenance or repair work on any type of motor vehicle on University sites without the prior permission of authorised University staff.

In accordance with Oxford City Council planning regulations, students in University Halls of Residences are not permitted to have a vehicle in the city or at their accommodation.

You may bring a bicycle provided that you keep it in the designated cycle storage areas.

The University recommends that your bicycle should be security marked, insured and kept locked when not being used. You must not bring a bicycle into the Common Parts or your Room under any circumstances.

Reviewed 23rd August 2022