

# DISABILITY SERVICE

01865484650 OR DISABILITYSUPPORT@BROOKES.AC.UK



To get support with...	You need to...
<b>Registration</b>	<p><b>Complete a registration form</b></p> <p>Please get in touch with us</p> <p>Arranging support takes time so it's good to talk to us as soon as possible/over the summer</p>
<b>Disabled Student Allowance</b>	<p><b>Apply over summer, submit medical evidence, arrange needs assessment</b></p> <p>Having your DSA in place before you come to Brookes helps students to be able to focus on their studies and means that we can set up reasonable adjustments</p>
<b>Accommodation</b>	<p><b>Apply and disclose on Starrez with medical evidence</b></p> <p>For specific arrangements e.g. adapted room/ alarms/ equipment need to be organised earlier in the summer</p>
<b>Induction support</b>	Tell us what you think you might need by the end of August at the latest
<b>Individual support</b>	Please contact your Disability Adviser to discuss your support/individual arrangements...
<b>Health and Safety</b>	If you need assistance to leave a building in the event of a fire alarm/emergency; have a condition which may need emergency medical response please tell us as soon as possible so we can make a plan with you
<b>Exam arrangements/ in-class tests</b>	<p>Discuss your exam arrangements with your Disability Adviser</p> <p>Provide medical <b>evidence by Week 8</b> to ensure that exam arrangements can be put in place</p>
<b>If things change or you need further support</b>	If you are finding things a bit difficult and need more support please let us know –it's good to get in touch with us before things become a problem
<b>If you can't attend an appointment</b>	<p>Please give us notice if you cannot attend an appointment.</p> <p>We do not offer drop-in appointments.</p> <p>Get in touch to make an appointment</p>