

# CONDITIONS OF ACCEPTANCE AT OXFORD BROOKES UNIVERSITY

**Effective for all applicants accepting an offer of a place at Oxford Brookes University on or before 29 February 2016.**

Should you become a student at Oxford Brookes University, whether as an undergraduate, taught postgraduate or research student, this notice shall constitute a term of any contract between you and the University. By applying for a place at the University, you are agreeing to the incorporation of this notice as a term of the contract between you and the University for your education should you become a student. The University's prospectus describes the courses offered by the University at the date of publication. Should you become a student of the University you will receive further documents and online information describing the teaching, examination, assessment and other educational services offered by the University.

The University will use all reasonable endeavours to deliver courses in accordance with the descriptions set out in the prospectus and in those further documents. The University's website is updated throughout the year and may supersede the information contained in the prospectus or other promotional material.

The University has to manage its funds in a way which is efficient and cost-effective, in the context of the provision of a diverse range of courses to a large number of students. The University therefore reserves the right to make variations to the contents and methods of delivery of courses, to discontinue courses, to merge or combine courses and to vary fees, if such action is reasonably considered to be necessary by the University in the context of its wider purposes. If the University discontinues any course, it will use all reasonable endeavours

to provide or find a suitable alternative course.

Should industrial action or circumstances beyond the control of the University interfere with its ability to provide educational services, the University undertakes to use all reasonable steps to minimise the resultant disruption to those services.

The University occupies several sites and the courses described (including the assessment and other aspects of courses) may be offered on one or more of these, which may be subject to change. Subject to the general principles of law, the University gives notice that it will not accept any liability for any loss or injury sustained by a student whether in connection with his or her studies or not.

All students will be required as a condition of enrolment and/or registration to abide by, and to submit to, the procedures of the University's rules and University Regulations, as amended from time to time, which relate among other things to conduct and discipline, complaints, use of and access to facilities (including use of University identification cards), health and safety, administration, assessment and the requirements of academic programmes. The rules and regulations are subject to change and therefore it is each student's responsibility to make themselves familiar with the University's rules and regulations in force at any specific time. The University's full set of regulations for students is freely available on the internet and can be found here: [www.brookes.ac.uk/regulations](http://www.brookes.ac.uk/regulations). The University's Academic Registry can provide

a copy of the Regulations if internet access is impracticable.

Data on students' personal details (including any sensitive data provided by students), academic and administrative history and on relevant financial transactions will be processed in accordance with the University's Data Protection Policy, which is available at Section E13 of the Regulations and the University's Data Protection Notice to students which is available at:

[www.brookes.ac.uk/students/student-central/use-of-students-information](http://www.brookes.ac.uk/students/student-central/use-of-students-information).

In applying for a place at the University, you are consenting to us using your personal details to keep you informed about the educational services and opportunities for further study provided by the University. If you do not wish us to use your data with for this purpose, then contact Student Central by emailing [studentcentral@brookes.ac.uk](mailto:studentcentral@brookes.ac.uk) or calling +44 (0) 1865 483455.

Unless exempted (undergraduate and taught postgraduate students are exempt), students agree to be bound by the University's Intellectual Property Policy and Regulations and accordingly, by signing their acceptance of the University's offer of a place, assign to the University, by way of future assignment, all intellectual property created by them in the course of their research as a student of the University. They also license the University to use any of their previously-created intellectual property which is incorporated in that research or research outcome.

Students must keep their research material confidential. The University may require students to confirm both this obligation of confidence and the assignment of intellectual property rights in more detail.

In return, students are entitled to apply for a share of net revenue should the University derive a commercial value from their research.

The University may, at its discretion, withdraw facilities from, withhold the conferment of academic awards to, terminate the enrolment of or refuse to enrol or re-enrol persons who owe monies to the University.

The University may, at its discretion, withdraw facilities from or refuse to enrol students who do not have or are unable to provide evidence of appropriate immigration clearance from the UKVI. As a sponsor of international students, the University is also obliged to report certain events and activities to the UKVI including, but not limited to, students extending or withdrawing from their programme for whatever reason. International students will be expected to assist the University in meeting its obligations to the UKVI.

Failure by the University to exercise or enforce any right conferred by the above notice shall neither be deemed to be a waiver of any such right nor operate as a bar to the exercise or enforcement of that or any other right in the future.

Notwithstanding any of the above conditions not being enforced, the remaining conditions will be binding.

## **INVESTING IN OUR CAMPUSES**

We are continuing to invest in the quality of our campuses. During your studies, improvement works will be underway at Headington and Harcourt Hill campuses. We expect to bring all teaching for the Business School from Wheatley Campus to Headington Campus during your course if you are enrolling in 2016.

For computing, engineering and mathematical sciences courses, there are likely to be changes at the Wheatley Campus. Your teaching will take place in the most modern facilities on the Wheatley Campus.

For our healthcare courses taught in Swindon, we are exploring new teaching locations in the town.

We aim to keep any disruption to a minimum throughout the process.

All our improvement works are designed to provide the best possible space and facilities for an excellent student experience.

**This document updated on 1 March 2016.**