**Application for Promotion from Lecturer to Senior Lecturer**

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| **Name:** | **P Number:** |
| **Job Title:** |
| **Grade:** | **Current Salary or Spine point number** *(if known)***:**  |
| **Faculty:** | **Department:** |
| **Signed (Employee):** | **Dated:** |
| **PCTHE** | **Completed/on track for completion/exempt\****\*Delete as appropriate* |
| **Your First Three Years programme***Please summarise your involvement in this programme* |
| **Teaching and Learning Support:***Outline briefly your contribution to:** *teaching and learning at undergraduate and/or postgraduate level, tutorial sessions, supervision of projects and dissertations*
* *external student activity which contributes to the student learning experience (e.g. fieldwork trips, work placements)*
* *curriculum development and re-design, course accreditation and other quality assurance processes, keeping abreast of pedagogic developments*
* *student performance, progression and assessment at faculty and university level; any involvement as an external adviser or examiner at other HEIs*
* *initiatives to enhance the student experience (e.g. PESE projects)*
* *pastoral care (e.g. academic adviser)*
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| **Research, Scholarship and Knowledge Exchange:***Please attach your Personal Research Plan and briefly outline your contribution to research and knowledge exchange including:** *significant subject, professional and/or pedagogic research*
* *research funding bids and any grant awards*
* *dissemination of research through refereed publications and/or other appropriate methods*
* *consultancy or other knowledge exchange*
* *supervision of PhD students or a research team/project*
* *impact case studies.*
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| **Teamwork, Motivation and Managing people**Please briefly describe your contribution to:* *leading modules and/or programme teams, subject co-ordination*
* *productive and effective working relationships with academic and administrative colleagues.*
* *development projects at faculty, department or subject area level*
* *integrating ALs and non-core staff into teaching, learning and other job-related activities*
* *advising, coaching and supporting colleagues using personal knowledge and experience*
* *module and/or course leadership, ensuring that the planned quality of the teaching and learning experience is fully achieved*
* *supervising the work of colleagues in a research team/project or PhD students.*
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| **Liaison and networking:***Briefly outline your participation in:** *faculty or university committees*
* *external bodies/organisations to maintain and develop a strong involvement in your academic and/or professional field, e.g. research funding, collaborations and/or consultancy projects*
* *student recruitment, placement and employment activities.*
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| For completion by Head of Department |
| The applicant has had a satisfactory PDR within the last three months. Yes NoI do/do not\* support this application for promotion. (\*delete as appropriate)Please provide a critical assessment of no more than two (A4) pages explaining the reasons for your recommendation. Signed (Head of Department):Print Name: |
| For completion by PVC/Dean of Faculty |
| I do/do not\* support this application for promotion (\*please delete as appropriate)Please provide a critical assessment of no more than one (A4) page explaining the reasons for your recommendation. Signed (PVC/Dean of Faculty):Print Name: |

Please attach your CV and publications list and, if appropriate, Personal Research Plan.