**Application for Promotion from Lecturer to Senior Lecturer**

|  |  |
| --- | --- |
| **Name:** | **P Number:** |
| **Job Title:** | |
| **Grade:** | **Current Salary or Spine point number** *(if known)***:** |
| **Faculty:** | **Department:** |
| **Signed (Employee):** | **Dated:** |
| **PCTHE** | **Completed/on track for completion/exempt\*** *\*Delete as appropriate* |
| **Your First Three Years programme** *Please summarise your involvement in this programme* | |
| **Teaching and Learning Support:** *Outline briefly your contribution to:*   * *teaching and learning at undergraduate and/or postgraduate level, tutorial sessions, supervision of projects and dissertations* * *external student activity which contributes to the student learning experience (e.g. fieldwork trips, work placements)* * *curriculum development and re-design, course accreditation and other quality assurance processes, keeping abreast of pedagogic developments* * *student performance, progression and assessment at faculty and university level; any involvement as an external adviser or examiner at other HEIs* * *initiatives to enhance the student experience (e.g. PESE projects)* * *pastoral care (e.g. academic adviser)* | |
|  | |

|  |
| --- |
| **Research, Scholarship and Knowledge Exchange:**  *Please attach your Personal Research Plan and briefly outline your contribution to research and knowledge exchange including:*   * *significant subject, professional and/or pedagogic research* * *research funding bids and any grant awards* * *dissemination of research through refereed publications and/or other appropriate methods* * *consultancy or other knowledge exchange* * *supervision of PhD students or a research team/project* * *impact case studies.* |
|  |
| **Teamwork, Motivation and Managing people** Please briefly describe your contribution to:   * *leading modules and/or programme teams, subject co-ordination* * *productive and effective working relationships with academic and administrative colleagues.* * *development projects at faculty, department or subject area level* * *integrating ALs and non-core staff into teaching, learning and other job-related activities* * *advising, coaching and supporting colleagues using personal knowledge and experience* * *module and/or course leadership, ensuring that the planned quality of the teaching and learning experience is fully achieved* * *supervising the work of colleagues in a research team/project or PhD students.* |
|  |
| **Liaison and networking:**  *Briefly outline your participation in:*   * *faculty or university committees* * *external bodies/organisations to maintain and develop a strong involvement in your academic and/or professional field, e.g. research funding, collaborations and/or consultancy projects* * *student recruitment, placement and employment activities.* |
|  |
| For completion by Head of Department |
| The applicant has had a satisfactory PDR within the last three months. Yes No  I do/do not\* support this application for promotion. (\*delete as appropriate)  Please provide a critical assessment of no more than two (A4) pages explaining the reasons for your recommendation.  Signed (Head of Department):  Print Name: |
| For completion by PVC/Dean of Faculty |
| I do/do not\* support this application for promotion (\*please delete as appropriate)  Please provide a critical assessment of no more than one (A4) page explaining the reasons for your recommendation.  Signed (PVC/Dean of Faculty):  Print Name: |

Please attach your CV and publications list and, if appropriate, Personal Research Plan.