

A guide to completing the Student visa application form for applications outside of the UK

The guidance below is to give you an idea of what to expect. You must ensure you complete your application with all your own details. The questions will alter depending on the answers you provide.

You must apply online at <https://www.gov.uk/student-visa/apply>

NB: Some of the generic steps of the visa application may not be included in this guide since they are straightforward. This guide is updated regularly, however please be aware that the steps might look slightly different when you complete your application.

Student visa

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Read the guidance carefully before you start the application.

Please refer to our [Supporting documents](#) web page to make sure you have all the documents that are required

The link to applying outside the UK is here.

Apply outside the UK

As part of your application, you'll need to prove your identity. How you do this depends on where you're from and what type of passport you have.

You'll either:

- give your fingerprints and a photograph (biometric information) at a [visa application centre](#)
- use the 'UK Immigration: ID Check' app to scan your identity document - you'll also create or sign into your UK Visas and Immigration (UKVI) account

You'll be told what you need to do when you apply.

Once you've started your application, you can save your form and complete it later.

Start now >

 **GOV.UK**

BETA This is a new service.

Where are you planning to live?

- England, Scotland, Wales or Northern Ireland
- Jersey, Guernsey or the Isle of Man

Continue

Make sure you use the correct link under 'Apply outside the UK'

Select 'England, Scotland, Wales or Northern Ireland'



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Do you have a current EU, EEA or Swiss passport?

The EEA includes the EU countries and Iceland, Liechtenstein and Norway

Yes No

[Continue](#)

EU/EEA/SWISS STUDENTS ONLY


You will be asked to confirm your identity using the free Immigration: ID check app before completing your visa application.

You won't be able to use this app if you don't have a biometric passport or you can't access a smartphone. You will be asked to attend an appointment at a Visa Application Centre after submitting the visa application form.

If you do have a biometric passport or access to a smartphone, you will be guided through the process of scanning your passport and uploading a photo of yourself using the app.

For more details and a video on how to use the app, please see the [Using the Immigration: ID check](#) web page.

Once you have used the app, you can complete your application either by continuing on your smartphone, or by logging into the UK Visa and Immigration account you created on a different device. You can use this guide to help you answer the questions in the application form.



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Do you have a current EU, EEA or Swiss passport?

The EEA includes the EU countries and Iceland, Liechtenstein and Norway

Yes No

[Continue](#)

NON EU/EEA/SWISS STUDENTS

Select 'No'

Select a country to provide your biometrics

To complete your application, you must provide your biometrics (fingerprints and facial photograph). This may involve attending a visa application centre (VAC) operated by one of our commercial partners.

We need to know which commercial partner will manage your biometrics appointment. This is so we can transfer you to the correct website after you have submitted your visa application.

Enter the country where you would like to provide your biometrics. This will usually be the country you are in now. If there is no VAC in your selected country, you will be able to choose an alternative location.

If you believe you are unable to provide your biometrics at any location, you should still choose a location. You will then be told how to proceed.

NON EU/EAA/SWISS STUDENTS

You would usually need to submit your visa application and attend your biometrics appointment from the country where you are resident.

If you think this does not apply to you please [contact ISAT](#).

Check available visa application centre locations

! The continued international effort to limit the impact of the coronavirus (COVID-19) pandemic has resulted in the disruption of services at some of the UK's visa application centres. To check the availability of services at your preferred application centre you can find more information by visiting the website of our commercial partner [VFS Global](#) who operates our centres around the world.

You can find all VAC locations by checking the '[Find a visa application centre](#)' page on GOV.UK. They are also listed on our commercial partners' websites.

You will not be able to change the location after you have submitted your application.

There may not be a VAC in your preferred location. Try an alternative location if this is the case.

You must select a location even if you believe you are unable to provide your biometrics at any location.

India

I have identified the location where I will provide my biometrics (or I am unable to provide my biometrics at any location).

I want to choose a different location.

NON EU/EAA/SWISS STUDENTS

Use this link to check the biometric enrolment locations for your country and make sure you are able to travel there.

Student visa

Use this form to apply from outside the UK for a Student visa.

You cannot add family members ('dependants') to this application. You must complete a [separate form](#) for your dependants.

Before you apply

Before you start your application, [read the guidance](#) on:

- eligibility
- how to apply and required documents
- fees

How long it takes you to complete the application will depend on your particular situation. You will be able to save your application and come back to it at another time if you need to.

If you are inactive for 25 minutes you will be automatically logged out.

Please note that you are only able to have dependants on a Student visa if you are studying on a postgraduate course that is longer than nine months.

For further guidance on applying with dependants please see <https://www.brookes.ac.uk/students/isat/visas/dependant->

We advise that you read this guidance and [contact ISAT](#) if you have any questions or concerns

How we use your data

The Home Office will use the personal information you provide to decide whether to grant your application. We may also share your information with other public and private sector organisations in the UK and overseas. For more detail please see the [Privacy Notice for the Border, Immigration and Citizenship system](#). This also sets out your rights under the Data Protection Act 2018 and explains how you can access your personal information and complain if you have concerns about how we are using it.

Apply now

Register an email

Enter an email address and password so you can save your answers. You will then be emailed a unique link to let you log back in to your application at a later point, if needed.

Throughout your application, you can select the option to 'Return to this application later' in order to re-send the link to your latest saved application.

Email address

Create a password

Your password must be 10 characters or longer and must contain at least 3 of the following:

- uppercase letter
- lowercase letter
- a number
- a symbol

Repeat your password

1. Start **2. Application** 3. Documents 4. Declaration

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Your telephone number

We may contact you by telephone if we have any further questions about your application, or about your immigration status after your application has been decided.

You must notify us immediately if the contact telephone number(s) you provide as part of this application change.

Provide your telephone number

Only include numbers, and for international numbers include the country code. You will be able to add any additional telephone numbers after you click 'Save and continue'.

Where do you use this telephone number?

You can select more than one option

- For use whilst in the UK
- For use whilst out of the UK

Select whether this is your home, mobile or work telephone number

You can select more than one option

- Home telephone number
- Business telephone number
- Mobile telephone number

You will be asked to provide an email address which will be linked to your application. You will then be required to verify your email address by opening a link in the email that will be sent by `noreply@visas-immigration.service.gov.uk`. After you have verified your email address you can start the application form.

Don't worry if you do not have a telephone number for use in the UK

Contacting you by telephone

Are you able to be contacted by telephone?

- I can be contacted by telephone call and text message (SMS)
- I can only be contacted by telephone call
- I can only be contacted by text message (SMS)
- I cannot be contacted by telephone call or text message (SMS)

Save and continue

Cancel

[Return to this application later](#)

[Show and edit answers](#)

You can change your answers at any time while completing the application form by clicking here

Scholarships

Do you have a Marshall, Chevening or commonwealth scholarship?

Check the [postgraduate scholarship guidance](#), if you do not know.

- Yes No

Save and continue

Only select 'Yes' if you are the recipient of one of the listed scholarships.

Select 'no' if you are not receiving the scholarships listed. If you are receiving an Oxford Brookes Scholarship (International Student Scholarship or EU Student Support Scholarship) select 'No'.

Your Confirmation of Acceptance for Studies

Do you have a Confirmation of Acceptance for Studies (CAS) number?

Yes No

Confirmation of Acceptance for Studies reference number

E4G00000000000

Save and continue

You will only be able to proceed with the form if you have your CAS number ready to enter.

This is combination of 14 letters and numbers that you will find in the first section of the email. You should copy and paste this code into the online form to avoid error.

If you have not yet received your CAS please see your [How to get your CAS](#) web page.

Your name

Enter your name as shown on your passport or travel document. Use the translation of your name where provided.

You must tell us your full name. This includes any middle names, surnames and suffixes (such as Jr).

Given name(s)

Your given name is usually your first name.

Family name

Your family name is the surname shared by your family.

[▶ I do not have a current passport or travel document](#)

You will be asked to enter a first name and a family name. Please enter your name as shown on your passport or travel document.

Any other names

In addition to the names already provided, are you now or have you ever been known by another name?

You must provide all your names. For example, if you changed your name after marriage or have a different name that you use for professional purposes.

Yes No

Save and continue

If you have been known by another name then you **must declare it** and you will be asked for further details. If you have been known by another name but can't remember if you used it in a previous visa application please [contact ISAT](#)

Your sex and relationship status

What is your sex, as shown in your passport or travel document?

Male
 Female
 Unspecified

What is your relationship status?

[I am unsure of my current relationship status](#)

Please give your relationship status even if you are not applying with your partner as a dependant.

'Single' means that you have never been married or in a civil partnership, and that you do not currently consider yourself in a relationship.

'Unmarried partner' means that you currently consider yourself in a relationship but are not married or in a civil partnership.

Your address

Is this address also your correspondence address?

We may use this address to contact you about your application, including after it has been decided.

Yes No

Save and continue

'Correspondence address' is the address where you receive letters.

If you want any letters sent to you by the Home Office sent to a different address select 'no' and you will be given the option to enter another address

About this property

How long have you lived at this address?

Select a unit of time and enter a value

What is the ownership status of your home?

I own it

I rent it

Other


If you do not rent or own the property you live in (for example if you live with your parents) select 'other' and enter details about who owns or rents the property.

If you have not lived at the same address for the past two years, you will need to provide details on additional addresses.

Give more details about your living situation, such as who you live with and who owns the property

Maximum of 500 characters

Your passport

 You must use your passport or travel document to complete this section.

Passport number or travel document reference number

Issuing authority

On your passport or travel document this could also be referred to as 'country of issue' or 'place of issue'.

Issue date

Enter date in the format DD MM YYYY

Day Month Year

Expiry date

Enter date in the format DD MM YYYY

Day Month Year

Save and continue

Your passport must be valid when you make your application and it must contain at least a full page that is blank on both sides.

If your passport is due to expire shortly after you arrive in the UK it is advisable that you renew it before you travel (**before you apply for your visa**)

If your passport will expire while you are in the UK you should check with the passport issuing authority in your home country that you would be able to renew it in the UK.

Your identity card

Do you have a valid national identity card?

This includes identity cards, issued from non-UK governments. This does not include driving licences. If you have an internal passport, provide the details here.

Yes No

National identity card number
Provide the number as shown on your identity card

Issuing authority
On your identity card, this could also be referred to as 'country of issue' or 'place of issue'.

Issue date (if applicable)
Enter date in the format DD MM YYYY

Day Month Year

Expiry date (if applicable)
Enter date in the format DD MM YYYY

Day Month Year

If you have a national identity card enter the details here.

This question is country specific. If you are not required to have a national identity card select 'no'

Although you are asked to give this information, you are not required to submit your identity card with your application.

Your nationality, country and date of birth

Country of nationality

Enter your country of nationality or citizenship, as shown on your passport or travel document. If you have previous or additional nationalities or citizenships, you will be able to add these later in the application.

Country of birth

Place of birth

Enter your place of birth (for example, the city or province), as shown on your passport or travel document.

Date of birth

For example, 31 3 2020

Day Month Year

Enter the information as it is shown on your passport.

The nationality you wish to enter the UK on should be given on this page, the UKVI will only process your application according to your main nationality which should be the nationality you enter on this page.

If you have more than one nationality you will have the opportunity to add these later in the application.

If you are making your application in a country where you are not a national you will be asked what your immigration status is in that country (i.e what visa you have) later in the application form.

Your other nationalities

Do you currently hold, or have you ever held, any other nationality or citizenship?

You must provide all the nationalities that you currently hold or have ever held.

Yes No

Save and continue

Cancel

Select 'yes' if you have more than one nationality, you will be asked to enter additional nationalities on the next pages.

Details of other nationality

Country of other nationality

If you have additional nationalities, you will be able to add these later.

Date held from

Enter date in the format DD MM YYYY

If you are unsure of the exact date, provide the month and year

Day Month Year

Date held to

Enter date in the format DD MM YYYY

If you are unsure of the exact date, provide the month and year

Day Month Year

Confirm if you still hold this nationality

I still hold this nationality

Save and continue

If you still hold this nationality do not enter 'Date held to', you will just need to tick the box 'I still hold this nationality'

Do you have a valid passport?

Use your passport to complete this section. If you cannot supply your current and valid passport as part of your application, select No.

Yes No

Save and continue

If you no longer have a valid passport for this nationality select 'no'.

If you do have a valid passport select yes and enter the details on the next page, as well as details of national identity cards for that country (if you have one)

Your other nationalities (2)

Do you currently hold, or have you ever held, any other nationality or citizenship?

You must provide all the nationalities that you currently hold or have ever held.

Yes No

Save and continue

Repeat the above process if you want to add additional nationalities

Your immigration status

What permission do you have to be in

- I have a temporary visa
- I am a permanent resident
- I do not have a visa and I am not a permanent resident

Save and continue

If you are applying from a country where you do not have nationality, you will be asked what permission you have to be in that country. You will need to take evidence of your permission (i.e. your visa or residency card) to your visa appointment.

Have you provided evidence of your English language ability in a previous application?

You must have been granted a visa or permission to stay after meeting the language requirement at level B1 or above. For example:

- scored level B1, B2, C1 or C2 on an [approved English language test](#) which assessed your reading, writing, speaking and listening skills
- have a degree which was taught in English
- have an English GCSE, A level or Scottish National 4 or 5, Higher, or Advanced Higher qualification
- if you were a student, your sponsor confirmed on your CAS that you met the required level

Yes No

If you have not been granted a UK visa before this application, select 'no'.

Select 'yes' if you have already provided evidence of English Language ability in previous successful application for a UK visa, at the level required for this application.

Spoken language preference

We may have to talk to you about your application. Which language would you prefer to use?

English Other

Please select 'English'. If you do not, the UKVI may question your credibility if you are required to have an interview.

Save and continue

English qualification from a UK school

Do you have an English language or literature qualification from a UK school?

This must be from a school you attended when you were under 18. You will need to provide your exam certificate.

You can use a GCSE, A level, National 4 or 5, Higher, or Advanced Higher qualification.

Yes No

Save and continue

If you selected 'No' for the previous question 'Previous evidence of English language ability' you will be asked for evidence for of your English Language ability for this application' in the next two questions.

If you select 'yes' you must be able to provide this certificate. If you are not sure if you have this qualification please [contact ISAT](#)

English language assessment

Are you coming to the UK to study at a higher education provider with a track record of compliance?

[See the Register of Student sponsors](#) to confirm whether a Higher Education Provider has a track record of compliance. A Higher Education Provider with a track record of compliance will have the status 'Student Sponsor - Track Record'.

Yes No

Does your Confirmation of Acceptance for Studies (CAS) statement indicate that your English language ability was assessed by your institution or that you are a 'gifted' student?

Yes No

Save and continue

Oxford Brookes University has a track record of Compliance so you should answer 'yes' to this question.

If you are studying at degree level (Undergraduate or Postgraduate course) your CAS will confirm the University has assessed your English Language ability and if it has you can select 'Yes'.

Select 'No' if you are studying below degree level (You will need to provide a UKVI IELTS)

If CAS shows you are from (or have a degree level qualification from) a majority English language speaking country you can also select yes

People financially dependent on you

Does anyone rely on you for financial support?
Include both those travelling with you and those who are not.

This could include:

- children under 18
- children over 18 who live with you at home
- children who you look after all the time
- older relatives who need you for accommodation or other support

Yes No

▼ [Will these dependants be included in my application?](#)

Information about these dependants will help us with your application but they will not be included in this visa application. They will need to apply separately if they want to be with you in the UK.

Save and continue

This question is asking if you are responsible for providing money for anyone, for example your children. You need to declare this even if this person is not coming to the UK with you. You will be asked to enter your dependants' details if you select 'Yes'.

If you want to bring dependants with you to the UK, your dependants will need to complete a separate application form <https://visas-immigration.service.gov.uk/apply-visa-type/dependant>

You can only bring dependants with you to the UK if you are studying above degree level (RQF level 7) and your course is longer than 9 months.

Important: [Changes to dependant visas for international students](#)

Give details about your first parent

Give details about 2 of your parents.

▼ [What if I do not have my parents' details?](#)

I do not have my parents' details

What is this person's relationship to you?

Mother

Father

If you do not have these details you can bypass this question

Date of birth

Enter date in the format DD MM YYYY

Day Month Year

Country of nationality

Have they always had the same nationality?

Yes No

Save and continue

Given names

Family name

If they do not have both a given and family name, enter their name(s) in the Given names field.

You will be asked these details again for your second parent on the next page

Family who live in the UK

Do you have any family in the UK?

This includes:

- immediate family - such as spouse, civil partner, parents or children
- grandparents or grandchildren
- your spouse or civil partner's family
- your child's spouse, civil partner or partner
- your partner, if you have lived with them for 2 out of the last 3 years

Yes No

Save and continue

Their relationship to you

Given names

Family name

Country of nationality

Select 'yes' if you have any family living in the UK. If you select 'yes' you will be asked to provide information about the family you have in the UK, including what permission they have to be in the UK. You should answer these questions honestly and to the best of your ability

What permission do they have to be in the UK?

Ask your relative for the answer if you do not know it.

- They have a temporary visa
- They are in the UK permanently
- They do not have a visa and are not in the UK permanently
- I cannot contact my relative

Why can you not ask your relative?

You will be asked for your relatives' passport number

You will be asked for more information about your relatives' situation.

Travelling as part of an organised group

Will you be travelling to the UK as part of an organised group?

This include travel companies or sports, work, or study groups.

Yes No

Save and continue

Travelling with another person

Will you be travelling to the UK with someone who is not your partner, spouse, or dependant?

Yes No

Save and continue

Cancel

If you answer yes to either of these questions you will be asked to provide details of the group (company name) or other persons you are travelling with.

Where you will stay in the UK

Do you know where you will be staying in the UK?

Yes No

What address will you be staying at while in the UK?

You will be able to add details of any additional places you will be staying after you click 'Save and continue'

Enter a UK postcode

[Enter address manually](#)

If you select 'yes' you will need to be able to enter the postcode. Without the postcode you will not be able to progress in the application.

If you have applied for University accommodation but do not know the address yet you can enter the following

Accommodation Bureau

Lloyd Building

Oxford Brookes University

Headington Campus

OX3 0BP

You can select 'no' to this question – You will be asked to provide more details about your plans in the next question.

Accommodation plans in the UK

Where do you plan to stay in the UK?

Give as much detail as possible of where you intend to stay, for example in a hotel, private housing, or with friends. Include the names of anyone else you will live with and their relationship to you.

Maximum of 500 characters

If you selected 'no' in the previous question, you will be asked to provide more details about your plans here.

You do not need to know the exact address of where you will be living but you should give details about where you plan to stay when you arrive.

UK travel history

Have you been to the UK in the past 10 years?

Yes No

How many times have you been to the UK in the past 10 years?

If you are unsure of the exact number, provide an estimation. You will be asked to provide details for up to 3 of your most recent times in the UK.

1

Save and continue

Cancel

If you answer 'yes' you will be asked how many times you have been to the UK.

UK visa applications

Have you been issued with a UK visa in the past 10 years?

Yes No

Date of visa issue

Enter date in the format MM YYYY

Month Year

You will be asked if you have been issued with a UK visa before. Please indicate the latest UK visa you got, as you will only be able to indicate one visa. Coming to the UK with a Visitor visa (if you had to apply for a Visitor visa before travelling to the UK – it doesn't apply to EU/EEA/Swiss nationals) will count as a visa and you should indicate this information.

Travel to Australia, Canada, New Zealand, USA, Switzerland or the European Economic Area

How many times have you visited the following places in the past 10 years?

- Australia
- Canada
- New Zealand
- USA
- Switzerland
- European Economic Area (do not include travel to the UK)

▶ [Which countries are part of the European Economic Area \(EEA\)?](#)

- Zero
- Once
- 2 to 5 times
- 6 or more times

If you have visited other countries you will be asked to provide information about your travels of the next pages, including:

- Which country you visited
- The reason for your visit
- Dates of your visit
- Length of your visit

World travel history

Have you been to any other countries in the past 10 years?

Do not include visits to the UK, USA, Canada, Australia, New Zealand, Switzerland or the European Economic Area.

▶ [Which countries are part of the European Economic Area \(EEA\)?](#)

- Yes No

Save and continue

If you have visited more than one country you will have the opportunity to add more travel information on the following page: 'Any other world history'

Your planned travel information

Date you plan to arrive in the UK

Enter date in the format DD MM YYYY

Day Month Year

▶ [Why is this information important?](#)

Save and continue

If your visa application is successful you will be given a 'vignette' that will indicate the dates you can enter the UK and will be valid for 90 days (if your course lasts for less than 6 months your vignette will be valid for the whole of your stay).

If you are applying for a course that lasts six months or more, your temporary visa (vignette*) will start 30 days before the start of your course or 7 days before the date of your intended travel, whichever is later. If you enter your intended date of travel as less than 30 days before your course starts, your visa will start 7 days before this date and you will not get the maximum period of leave possible before your course starts.

You must travel to the UK within the 90 days period given on your vignette, if you do not you must apply for a replacement vignette and a fee is charged for this.

Immigration history

For either the UK or any other country, have you ever been:

- Refused a visa
- Refused entry at the border
- Refused permission to stay or remain
- Refused asylum
- Deported
- Removed
- Required to leave
- Excluded or banned from entry

Yes No

It is very important that you answer these questions honestly, as if you withhold information your visa will be refused. If you are unsure if these problems apply to a situation that you have been in, please [contact ISAT](#) who will be happy to discuss this with you.

Breach of UK immigration law

Have you ever:

- entered the UK illegally
- remained in the UK beyond the validity of your visa or permission to stay
- breached the conditions of your leave, for example, worked without permission or received public funds when you did not have permission
- given false information when applying for a visa, leave to enter, or leave to remain
- breached UK immigration law in any other way

Yes No

It is very important that you answer these questions honestly, as if you withhold information your visa will be refused. If you are unsure if these problems apply to a situation that you have been in, please [contact ISAT](#) who will be happy to discuss this with you.

Details of an immigration problem

Give details of what happened

You will be able to add details of any further immigration problems after you click 'Save and continue'

- An application for a visa was refused
- I was refused entry at the border
- I was refused permission to stay or remain
- I was refused asylum
- I was deported
- I was removed
- I was required to leave
- I was excluded or banned from entry

If you answered 'Yes' to the previous questions you will be asked to provide details. You must provide details of any immigration problem or breach.

Country

When did this immigration problem happen?

Enter date in the format MM YYYY

Month Year

Give more details of what happened

Maximum of 500 characters

[Save and continue](#)

Convictions and other penalties

- A criminal conviction
- A penalty for a driving offence, for example disqualification for speeding or no motor insurance
- An arrest or charge for which you are currently on, or awaiting trial
- A caution, warning, reprimand or other penalty
- A civil court judgment against you, for example for non payment of debt, bankruptcy proceedings or anti-social behaviour
- A civil penalty issued under UK immigration law
- No, I have never had any of these

You must tell us about spent as well as unspent convictions.

It's very important that you answer these questions honestly as if you withhold information your visa will be refused. If you are unsure if these problems apply to a situation that you have been in, please [contact ISAT](#) who will be happy to discuss this with you

- On the next three pages you will be asked if you have had any involvement or been suspected of involvement in **war crimes, terrorist activities, terrorist organisations** or hold any **terrorist views**. You will also be asked about any involvement with **Extremist organisations** or hold any **Extremist views**. Please answer these questions honestly as your visa application will be refused if you are found to have withheld any information. If you have any questions or concerns please [contact ISAT](#).
- You will be asked questions relating to you being a **person of good character**. You will be asked to declare any involvement you have in activities that would indicate if you are not a person of good character. Again it is important to be honest and if contact ISAT you are unsure how to answer.
- You will be asked about your **employment history**. If you have worked (either paid or unpaid) for any of the types of organisations listed you will be asked to give details. Make sure you are honest in your answers. If you have not worked for any of the listed organisations you can tick 'I have not worked in any of the jobs listed above'.

USE THE INFORMATION ON YOUR CAS TO ANSWER THE FOLLOWING QUESTIONS

Sponsor licence number and address

What is your sponsor licence number?

*Sponsor licence number is V2244NC83

Sponsor's address

Town/City

Postcode

Save and continue

*Our address is:

Oxford Brookes University

Gipsy Lane

Oxford

OX3 0BP

*This information will be on your CAS

Place of Study

What type of sponsor will you be studying with?

The [Register of Student sponsors](#) sets out what type of sponsor each institution on the register is. A Higher Education Provider with a track record of compliance will have the status 'General Student Sponsor – Track Record'.

- Independent School
- Higher Education Provider
- Higher Education Provider with a track record of compliance
- Overseas Higher Education Provider
- Publicly Funded College
- Private Provider

Oxford Brookes University is a 'Higher Education Provider with a track record of compliance'

Primary site of study

Is this the site where the majority of your study will take place?

Oxford Brookes University
Gipsy Lane
Oxford
OX3 0BP

Yes No

Save and continue

If you are studying at Headington campus select yes.

If you are studying at Wheatley, Harcourt or Swindon campus you will need to select no and enter the relevant addresses.

If you are not sure of these details please [contact ISAT](#)

UCAS details

Did you apply for your course through UCAS?

Yes No

What is your UCAS personal identification number?

123456789

▶ [What is UCAS?](#)

If you applied for your undergraduate course using the UCAS website (UCAS has nothing to do with your CAS) you can select 'yes' and enter your number.

If you applied directly to Oxford Brookes University select 'no'. For most postgraduate or foundation courses you will not have applied through UCAS.

Academic Technology Approval Scheme (ATAS)

Students of certain sensitive subjects, knowledge of which could be used in programmes to develop weapons of mass destruction or their means of delivery, will need to apply for an ATAS certificate before they can study in the UK. You can [find out if you need an ATAS certificate here](#).

Do you need to obtain permission from the ATAS?

Yes No

What is your Academic Technology Approval Scheme (ATAS) reference number?

This is the reference number on the ATAS clearance certificate issued to you by the Foreign and Commonwealth Office.

ATAS may be required for some postgraduate engineering or science courses. You won't need an ATAS if you are from a country on [this list](#)

Your CAS will state if you require an ATAS certificate. If your CAS confirms this, you will need this certificate for your visa application. You must have this certificate BEFORE you apply for your visa and you will need to provide the physical certificate with your visa application.

If you are required to have an ATAS certificate, answer 'Yes'.

You will then be prompted to provide your ATAS reference number, which can be found on your ATAS certificate.

If you are not required to have an ATAS certificate, select 'No'

Future official financial sponsor

Will you be receiving money from an official financial sponsor for your continuing studies?

Yes No

[What is an official financial sponsor?](#)

If you are being wholly sponsored by an official financial sponsor how will you prove this?

- My Student sponsor has confirmed this information on my CAS
- Letter of official financial sponsorship
- I am not being wholly sponsored

A 'scholarship' from Oxford Brookes (for example the International student scholarship) **is not the same as an official financial sponsor.**

If you are being funded by an official financial sponsor you will need to have a letter confirming this. Details of the information this letter should include are given on our [financial evidence for a Student application](#) web page.

Course information

Name of sponsor institution (school/college/university)

Course name

Qualification you will get

This is the level of the qualification you will receive at the end of your course. If you are unsure about the level of your qualification, [find out what qualification levels mean here](#) or ask your sponsor institution.

Are you going to be a student union sabbatical officer?

▶ [What is a student union sabbatical officer?](#)

Yes No

This is not the same as 'official financial sponsor'. Your sponsor institution will be Oxford Brookes University.

You CAS document will show the qualification level you will get.

Undergraduate = RQF6/SCQF9/10

Masters= RQF7/SCQF11

PhD= RQF8/SCQF12

Your CAS will give your RQF not SCQF level so please make sure you give the correct RQF level here.

Course dates

Course start date

Provide the start date of your main course of study, but do not include any other courses you may be taking before.

Enter date in the format DD MM YYYY

Day Month Year

Course end date

Day Month Year

Copy and paste the course start and end dates from your CAS statement.

Save and continue

Accommodation payments

Have you or your parent(s)/legal guardian(s) already paid any money to your sponsor for accommodation?

This is only money paid to your sponsor. For example, this does not include money paid to a private landlord or housing organisation. There is a limit on how much of this will count towards your maintenance requirement, and this is set out in the guidance [here](#)

Yes No

How much has been paid?

£ 1000

How can you prove this amount has been paid?

My sponsor has confirmed this information on my CAS

Receipts

Save and continue

If you have not paid Oxford Brookes any money for accommodation, select 'no'.

Oxford Brookes is your Student sponsor, so if you have paid Oxford Brookes directly for accommodation in any of the [University halls](#) you can select 'yes'.

The most money you can show for accommodation payments is £1334 and the amount you have paid will be indicated on your CAS. You can subtract any accommodation payments from the amount you need to show for your maintenance costs up to £1334.

You will need to provide receipts for your Accommodation payments as this information won't be on your CAS statement.

Course fees

What are your course fees for your first year?

If your course is shorter than 12 months, state the total course fee. This information is on your Confirmation of Acceptance for Studies (CAS) statement. Alternatively, you can contact your sponsor for this information.

£ 12900

Have you or your parent(s) or legal guardian(s) already paid any of your course fees?

Please select No if your course does not have a fee.

Yes No

Your CAS should show the figure for your tuition fees.

If you have been awarded an Oxford Brookes Scholarship (International Student scholarship or European Student Support) this amount would have been subtracted from your course fees. For example, if your course fees are £15,500 and you have been awarded the International Student scholarship of £2000, the course fees on your CAS will be £13,500.

How much has been paid?

£

How can you prove this amount has been paid?

My sponsor has confirmed this information on my CAS

Receipts

If you have already made a tuition fee payment or you have paid a deposit, you can select yes and enter the amount you have paid below.

Make sure this is indicated on your CAS statement. If it isn't please contact ISAT as your CAS will need to be updated.

Save and continue

Student Loan

You must show that you have enough money to cover your course fees, and living costs for you and any dependants [Read the guidance](#) to find out how much money you need to show and what documents you can use as evidence.

Are any of the funds required for this application in the form of a student loan?

Yes No

Please indicate if you are using a student loan (from a UK or foreign organisation) to finance your studies in the UK. If you will be using an educational loan, you need to tick 'yes' and give more information about the loan.

Maintenance funds

You must show that you have enough money to cover your course fees and living costs. [Read the guidance document](#) to find out how much money you need to show and what documents you can use as evidence.

Are all of the maintenance funds required for this application in a bank account with your name on it?

Yes No

Save and continue

You must show that you have enough money to cover your course fees and living costs. [Read the guidance document](#) to find out how much money you need to show and what documents you can use as evidence.

Are all of the maintenance funds required for this application in a bank account with your name on it?

Yes No

Are you relying on money held in an account under your parent(s) or legal guardian(s) name?

Yes No

How can you prove they are your parent(s) or legal guardian(s)?

- Birth certificate
- Adoption certificate
- Court document

If you are from one of the countries listed under the [Differential Evidence Requirement](#) you do not need to submit financial evidence when you submit this online visa application (in the link, go to 'Eligibility requirements for a student' then to 'Differential Evidence Requirement' to check if your country is listed there).

However, the UKVI may request these documents at a later stage in the application process so you must make sure you can provide them, if you cannot your visa will be refused.

Please refer to [ISAT's financial evidence for a Student visa application](#) website for details on what documents you need to provide as evidence. If you are asked to provide financial evidence, your documents will be checked by the University during the CAS process. If you are asked to provide them at a later stage, please contact ISAT to have your documents checked before you submit your visa application.

If you are from a country listed under the Differential Evidence Requirement you will still need to indicate whose bank account your maintenance funds are in, even though you do not need to provide these documents.

If your financial evidence is in your name select 'Yes'.

If your financial evidence is in your parents name select 'No'.

You can only show evidence in yours or your parents' bank accounts. If you are using your parents' bank account you will need to provide your birth certificate/adoption certificate/court document and a letter from them that gives their permission for you to use their funds.

Additional information about your application

If you needed to add more information about your application but were not able to, you can write it here.

If there is no further information you want to add, click the 'Save and continue' button.

Add further details:

Maximum of 1,000 characters

[Save and continue](#)

There is usually no need to write anything here. However, if you are using a combination of yours and your parents' bank statements for your financial evidence, or if you had any issues with the online form (and ISAT advises you to do so), you may want to explain this here.

[1. Start](#) **[2. Application](#)** [3. Documents](#) [4. Declaration](#) [5. Pay](#) [6. Further actions](#)

[◀ Back](#)

Check your answers

Check the information below before you continue to the next section.

Personal information

Who does this email address belong to? You

[Change](#)

Please check your answer carefully before proceeding with the application. You can edit your answers by clicking on 'change'

1. Start 2. Application **3. Documents** 4. Declaration 5. Pay 6. Further actions

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Evidences showing the required maintenance funds

You must provide evidence showing that you have the required maintenance funds to cover living costs and fees for you and any of your dependants while you are in the UK.

For information on how much money you need to show, [refer to the guidance document here](#).

Enter details about the financial evidences you will send. You will be able to provide details of several evidences if you need to.

If your money is held in a different country, you will need to check if your bank meets the [requirements](#).

Financial institution (such as a bank or building society)

Type of evidence

- Statements from a personal bank or building society account
- Building society passbook
- Letter from a bank, building society or other recognised financial institution

If you are NOT from a country listed under the Differential Evidence Requirement you will now be asked for details about your financial evidence.

If you still have unpaid tuition fees for your first year, you need to add this amount the maintenance requirement. For example if you have £3000 of unpaid tuition fees, and you need to show living costs for nine months (£9207), you need to provide evidence of £12207)

You must use the same evidence you used to get your CAS number from Oxford Brookes University.

Make sure your evidence is still in date. Documents cannot not be older than 31 days before you submit your visa application.

Enter the name of the bank in which your financial evidence is from here.

Select the type of evidence it is.

Add more evidence of maintenance funds

Do you want to add more evidence?

The evidences you send in need to prove that you have the full amount. If the evidences you have already added do not show this, you should add more evidences now.

- Yes No

Save and continue

If you are using more than one source of financial evidence you can add them here by selecting 'yes'. Select 'no' when you have added all of them.

Documents

Mandatory documents

These documents are mandatory and you must provide them as part of your application. Tick the box to agree that you will provide each document:

The passport or travel document for

Other documents

If you do not provide these documents, your application may be delayed or refused.

Statements from a personal bank or building society account

Receipts confirming payment of the accommodation fees

If you provided any qualification evidence to your sponsor for them to issue your CAS, you must submit this evidence (including translations). For example, you might have sent your sponsor your certificate of qualification or transcript of results.

This list shows you the documents you will need to provide to support your visa application.

Sometimes UKVI do not list all your required documents on this checklist so please check our [Evidence needed](#) too and [contact ISAT](#) if you have any questions.

The documents requested on this page will vary depending on the answers you gave in your application.

This document checklist indicates the documents you will need to take to your visa appointment.

Check your answers

Check the information below before you continue to the next section.

Maintenance

Financial institution (such as a bank or building society)

[Change](#)

Type of evidence	Statements from a personal bank or building society account
------------------	---

[Do you want to add more evidence?](#)

[Add](#)

Documents

Mandatory documents

- The passport or travel document from

[Change](#)

Other documents

- Receipts confirming payment of the accommodation fees
- Evidence that you have permission to be in the country you are applying from
- Statements from a personal bank or building society account
- If you provided any qualification evidence to your sponsor for them to issue your CAS, you must submit this evidence (including translations). For example, you might have sent your sponsor your certificate of qualification or transcript of results.

Continue

You can view all the documents you will be expected to provide here.

Conditions

If your application is successful, there will be conditions on your visa or leave to remain. This will include, for example, whether you are able to work in the UK.

If you stay in the UK without permission:

- You can be detained
- You can be prosecuted, fined and imprisoned
- You can be removed and banned from returning to the UK
- You will not be allowed to work
- You will not be able to rent a home
- You will not be able to claim any benefits and can be prosecuted if you try to
- You can be charged by the NHS for medical treatment
- You can be denied access to a bank account
- DVLA can prevent you from driving by taking away your driving licence

Tick here to confirm you understand what will happen if you stay in the UK without permission.

I confirm that I understand and accept these conditions

Save and continue

Declaration

I confirm that:



I am the applicant aged 18 or over



I am the applicant aged under 18



I am the parent or legal guardian of the applicant who is aged under 18 and completing and submitting the form on their behalf



I am submitting the form on behalf of the applicant

[I accept the above](#)

Read the information on this page carefully before confirming you are the applicant.

This is a legal declaration so you should make sure that the answers you have given are truthful throughout the visa application.

Check your answers

Check the information below before you continue to the next section.

Consent

I confirm that I understand and accept these conditions

[Change](#)

If your application is successful, there will be conditions on your visa or leave to remain. This will include, for example, whether you are able to work in the UK.

If you stay in the UK without permission:

- You can be detained
- You can be prosecuted, fined and imprisoned
- You can be removed and banned from returning to the UK
- You will not be allowed to work
- You will not be able to rent a home
- You will not be able to claim any benefits and can be prosecuted if you try to
- You can be charged by the NHS for medical treatment
- You can be denied access to a bank account
- DVLA can prevent you from driving by taking away your driving licence

Check your answers carefully and ensure you have the required documents before going past this screen as you will then not be able to change your answers.

Declaration

I confirm that:

I am the applicant aged 18 or over

[Change](#)

[Continue](#)

YOU WILL NEED TO PAY THE IMMIGRATION HEALTH SURCHARGE TO PROCEED WITH YOUR APPLICATION

Immigration Health Surcharge (IHS)

You must pay your Immigration Health Surcharge (IHS) before you can complete your visa application. You will pay your IHS on another website, then return to this site to complete and pay for your application.

If you are exempt, you will still need to get a reference number from the IHS website.

Your IHS reference number will automatically be included on your application once you pay and return to this site.

! Your answers will be locked when you go to the IHS website, even if you do not pay your IHS straight away. If you need to make any changes to your answers you must do so now.
[Check your answers](#)

Go to IHS website

Save and continue

Click here to go to the Immigration Healthcare Surcharge payment site.

The amount of IHS payable is calculated on the length of your visa, including any time granted before your course and after the course end date. The charge is £470 per year and £235 if your application includes part of a year that is less than six months

Summary

Missing Details

Your details

[Add where you are planning to stay](#)
[Add your course start date](#)
[Add your course end date](#)
[Add whether you are continuing a course](#)
[Add the location of your course](#)

Select the highlighted parts and complete as described below

The information taken from your visa application can't be changed or removed. If you'd like to change or remove this information you must start your visa application again.

Your Location

You need to state whether you are applying to stay in the Isle of Man, Jersey or Guernsey

Are you applying from within the UK?

Yes No

Are you applying to stay in the Isle of Man, Jersey or Guernsey?

Yes No

You need to state whether you are applying to stay in the Isle of Man, Jersey or Guernsey

Save and continue

‘Are you applying in the UK?’ **Select NO**

‘Are you applying to stay in Jersey or the Isle of Man?’
Select NO

Course start date
For example, 20 3 1976
Day Month Year

Please enter a valid course start date

Course end date
For example, 20 3 1976
Day Month Year

Please enter a valid course end date

Are you applying to continue on the same course for which you were last given Tier 4 Leave to Enter or Remain (e.g. to undertake re-sits)?
 Yes No
Please state whether you are continuing a course

Please answer the additional questions about your course

Is your course at NQF 7?
 Yes No

Is your course a Master's degree?
 Yes No

Is your course for 13 months or less?
 Yes No

Please select the location of your course
other

Passport number or travel document
1234567

[I don't know my passport or travel document number](#)

Date of birth
For example, 20 3 1976
Day Month Year

Enter the course start and end dates given on your CAS

This will be on your CAS as RQF (level). RQF has replaced NQF but they are the same level. If your CAS states RQF7 you should select 'yes'

Calculate the time between your course start and end dates on your CAS

Oxford Brookes is not on this list so please select 'other'

Summary

The information taken from your visa application can't be changed or removed. If you'd like to change or remove this information you must start your visa application again.

Here you will have the chance to edit any of the answers you just gave

Your details

Applying from UK No
Staying in Isle of Man, Jersey or Guernsey? No

[Change](#)

Are you applying to join or remain with a person already in the UK?

[+ Add this person's details](#)

You don't need to add this person's details if they are a UK or EEA citizen.

Don't click this button

You don't have any dependants

These details are correct

 [Print these answers](#)

 [Download these answers \(PDF\)](#)

You won't have been able to add your dependants on this (if you have dependants they will need to apply separately, see <https://www.brookes.ac.uk/students/isat/visas/dependant-visas/>)

Click here to proceed.

Declaration

I confirm that, to the best of my knowledge and belief, my details are correct and complete.

If I give false information, I, or a person named on this application could be:

- stopped from entering the UK now or in the future
- required to leave or removed from the UK
- required to pay extra for healthcare in the UK

I agree to the [terms and conditions](#) and [how my information will be used](#).

I agree

Select 'I agree to continue'

Payment summary

Total

Pay now

The amount you need to pay for your Immigration Health Surcharge will then be calculated and you will need to make this payment to proceed with the visa application.

If you believe you have been overcharged then please contact ISAT as they can help you get a refund.

GOV.UK Immigration health surcharge

ALPHA This is a new service – your [feedback](#) will help us to improve it.

✓ **Complete**

Your IHS reference number is
IHS204413690

✉ We have sent you a confirmation email.

What you need to do next

Finish your visa application. We'll make sure your IHS reference number is included.

If you're applying in person at a premium service centre, you'll need your IHS reference number when you attend your appointment.

Find out more

[Contact UKVI](#)

[Immigration health surcharge](#)

[Return to my visa application](#)

Select 'Return to my visa application'

GOV.UK Visas and Immigration [TEST TEST](#)

BETA This is a new service – your [feedback](#) will help us to improve it.

Continue your application

Your IHS reference number is **XXXXXXXXXX**. Your number will be shown on your checklist and application form.

! You must now pay for your application.

[Continue](#)

GOV.UK Visas and Immigration

1. Start 2. Application 3. Documents 4. Declaration **5. Pay** 6. Download and print

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Collecting your biometric residence permit (BRP)

You must collect your [biometric residence permit](#) (BRP) within 10 days of arriving in the UK. This is a card that shows your right to be in the UK.

You can collect your BRP from a UK Post Office of your choice. [Find more information](#) about locations and opening times of UK Post Offices. You can collect your BRP from a different collection location, if your sponsor has provided you with an Alternative Collection Location (ACL) code.

Collect from a UK Post Office

Collect from an alternative location



If you are a **Non** EU/EEA/Swiss national you will receive a BRP card once you arrive in the UK which you will need to collect from the Post Office. If you used the ID check app to verify your identity, you will instead receive your visa in the form of an online digital status.

If you are an **EU/EEA/Swiss national** you will not receive a BRP card, instead you will receive your visa in the form of an online digital status.

Select 'Collect from a UK Post Office'

Pay for your application

You will need to pay for your visa application. You may have the option to choose a service (Standard or Priority).

The fee for a Standard application is £490 which you will usually pay in your currency.

You can choose a 'priority service' which you will need to pay more for in order to get a faster decision. You can choose this option if you are making your application late and you need to be in the UK before the enrolment deadline. (please [check with ISAT](#) if you are not sure if this applicable to you).

Attend a visa appointment or use the 'UK Immigration: ID Check' app

EU/EEA/ Swiss students will need to upload a photo of yourself and your passport using the UK Immigration: ID Check app. You will not have to attend an appointment.

Non- EU/EEA nationals will need to make an appointment at a [Visa Application Centre \(VAC\)](#). At your appointment you will provide your biometric information (your fingerprints and a digital photo), your passport and your supporting documents that are listed on your 'document checklist'. You may also take a short interview with UKVI (you will be contacted about this if this applies to you). Please see our [Credibility interviews](#) web page for information and tips on these interviews.

You will then need to wait for the UKVI's decision on your application which will usually take three weeks. You can check the [latest processing times in your country here](#).

UKVI's decision on your application**If your visa is granted:**

EU/EEA/Swiss nationals will receive a 'secure digital status' which will confirm you have immigration permission as a student. You will not be issued a vignette in your passport or a Biometric resident permit (BRP).

Non-EU nationals will receive a 90-day entry-permit vignette in the passport and you will be issued with a Biometric resident permit (BRP) which will be posted to you when you are inside the UK if you requested it be sent to the university.

For more information about using your 90 day entry vignette or 'secure digital status' please see the UKCISA guidance on [when your visa is issued](#).

If your visa is refused:

If the UKVI refuses your visa application, the UKVI will provide you with a Refusal Notice which will explain the reasons for your refusal. Please send a copy of every page of this letter to isat@brookes.ac.uk along with your name and student number, and the International Student Advice team can advise you of your options.

Please note that you can only use a CAS once, so if your application is refused and you are able to make another application, you will need a new CAS number. If your visa is refused because of credibility reasons it is unlikely that Oxford Brookes will issue another CAS unless you make a successful administrative review.