# Description: Logo_01_USETHISONEBrookes Bridges

# Project Proposal 2017/18

Please look at the guidance notes

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 1. **Your organisation** | | | | | | |
| 1. **Organisation name** |  | | | | | |
| 1. **Address** *(including postcode)* |  | | | | | |
| 1. **Primary contact** | | | | | | |
| 1. **Name** |  | | | | | |
| 1. **Job title/role** |  | | | | | |
| 1. **Email** |  | | | | | |
| 1. **Phone** |  | | | | | |
| 1. **Proposed course** | | | | | | |
| 1. **Title of course(s)** |  | | | | | |
| 1. **Location of course(s)** |  | | | | | |
| 1. **Aims and objectives** (See note 1) |  | | | | | |
| 1. **Number of courses** (See note 2) |  | 1. **Length of course** | | |  | |
| 1. **Number of learners per course** |  | 1. **Number of contact hours per learner** | | |  | |
| 1. **Provisional start date** |  | 1. **Provisional end date** | | |  | |
| 1. **Recruitment of learners** (See note 3) |  | | | | | |
| 1. **Progression routes** (See note 4) |  | | | | | |
| 1. **Tutors** | | | | | | |
| 1. **Name of tutors and qualifications** (Please attach a CV) |  | | | | | |
| 1. **Costs** | | | | | | |
| 1. **Total funding requested** |  | | | | | |
| 1. **Breakdown of costs**   (for example, tutor costs, venue hire, resources etc) |  | | | | | |
| **Signature** |  | | **Date** |  | |
| **Print name** |  | | | | |

**Notes**

1. Please state clearly how these link to the aims and objectives of Brookes Bridges, including the outcomes for learners.
2. Usually we would expect a separate proposal to be completed for each course, but where the same course is running more than once (e.g. at multiple locations), please indicate this here.
3. Please use this section to provide information about how you will target and recruit your students. This should include reference to the priorities set out in the aims of Brookes Bridges.
4. Please provide details of the anticipated progression routes for learners into further or higher education.

Please complete all sections of the form, then return to Sobia Afridi, Brookes Bridges Manager, Oxford Brookes University, Gypsy Lane, Oxford, OX3 0BP (01865 484826, [safridibrookes.ac.uk](mailto:Iwiddows@brookes.ac.uk))