Form RDC-S (2022)

**OXFORD BROOKES UNIVERSITY**

**RESEARCH DEGREES COMMITTEE**

# Application for Change in Approved Supervision Arrangements

This form should be completed by the supervisors, with reference to the Oxford Brookes University Research Degree Regulations. The form should be wordprocessed.

**1 The candidate**

Name:

Present post and place of work:

Name of any collaborating establishment(s):

Current Title of your research thesis:

**2 Registration**

Initially registered for: MPhil / MPhil/PhD / PhD/ PhD by Published Work/MA, MSc, LLM by Research/ Research Component of the Professional Doctorate

Mode of study: Full-time / Part-time

Effective date of registration:

Transfer of registration from MPhil to PhD approved:

**3 Provide details of the current Supervisory Team**

**3.1** Director of Studies (include name, qualifications, post held and place of work):

**3.2** Second supervisor(s) (include name, qualifications, post held and place of work):

a)

b)

**4 Reasons for change in supervision arrangements**

**5 Provide details of the all members of the proposed new Supervisory Team** (please attach form RDC-CV for all supervisors who have not previously supervised any Oxford Brookes University research degree candidates)

**5.1** Director of Studies

 **a) Director of Studies:**

 *(full details must be provided and include name, qualifications, post held, place of work and supervisory figures should be included in the table below):*

 **b) Co-Director of Studies: (if required)**

 *(full details must be provided and include name, qualifications, post held, place of work and supervisory figures should be provided in the table below):*

**5.2 Second supervisor(s):**

 *(Full details must be provided and include name, qualifications, post held, place of work and supervisory figures must be included in the table below):*

 **c)**

 **d)**

**e)** **Supervisor with responsibility to act as Mentor to the supervisory team:**

 *(full details must be provided and include name, qualifications, post held, place of work and supervisory figures must be included*

 *in the table below):*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Supervisory figures: | a | b | c | d | e |
| Currently Supervising | Enrolled research degree candidates as Director of Studies |  |  |  |  |  |
| Enrolled research degree candidates as Second supervisor |  |  |  |  |  |
| Previously Supervised to completion as Director of Studies  | MPhil candidates |  |  |  |  |  |
| PhD candidates |  |  |  |  |  |
| MA, MSc, LLM by Research candidates |  |  |  |  |  |
| Professional Doctorate candidates |  |  |  |  |  |
| Previously Supervised to completion as Second Supervisor | MPhil candidates |  |  |  |  |  |
| PhD candidates |  |  |  |  |  |
| MA, MSc, LLM by Research candidates |  |  |  |  |  |
| Professional Doctorate candidates |  |  |  |  |  |
| Supervisor with responsibility to act as Mentor to the Supervisory Team | MPhil candidates |  |  |  |  |  |
| PhD candidates |  |  |  |  |  |
| MA, MSc, LLM by Research candidates |  |  |  |  |  |
| Professional Doctorate candidates |  |  |  |  |  |
| Attended the University’s Supervisor Training Programme Yes No |
| Attended the University’s Experienced Supervisor Training Session Yes No |

**6 Signed by Director of Studies on behalf of the new Supervisory Team**

We support this application for change in approved supervision arrangements and agree to take on the roles detailed above.

Signed . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . Date . . . . . . . . . . . . . . . . . . . . . . . . . . . . . .

**7 Recommendation on behalf of the candidate's Faculty**

On behalf of the Faculty I support this application for change in approved supervision arrangements.

Signed . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . Date . . . . . . . . . . . . . . . . . . . . . . . . . Faculty . . . . . . . . . . . . . . . . . . . . . . . . . . .

(Faculty Postgraduate Research Tutor / Research Committee Chair)

**8 Approval of change in supervision arrangements on behalf of Oxford Brookes University**

I confirm that the above new supervision arrangements for . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . have been approved by

the Chair of the Subject Sub-Committee on behalf of the Research Degrees Committee on . . . . . . . . . . . . . . . . . . . . . . . . . . . .

Signed . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . Date . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . .

 (Chair / Vice-Chair / of the Subject Sub-Committee of the Research Degrees Committee)