**Job description**

**Date last reviewed**: type here

**Faculty/Directorate:** type here

**Department**: type here

**Title of post**: type here

**Grade of post**: type here

**Post number**: type here

**FT or % P/T**: type here

**Permanent/Temporary**: type here

**Principal location of work**: type here

**Immediate line manager**: type here

**Staff managed**: type here

**Qualifications required for post**: type here

**Experience required for post**: type here

**Overall purpose of post**: type here

**Main duties:** type here

**Closing date:** type here

**Ref:** type here

Please return completed application forms to: Directorate of Human Resources, Oxford Brookes University, Wheatley Campus, Wheatley, Oxon OX33 1HX.

\*Please note: The successful applicant will need to be subject to a background disclosure check by the Criminal Records Bureau (CRB) before any appointment can be confirmed.  A copy of the CRB Codes of Practice concerning background checks is available for all applicants, upon request.

\*delete if not applicable

**Person specification**

**Faculty/Directorate**:

**Title of post**:

**Salary Scale:**

|  |  |  |
| --- | --- | --- |
| **Specification** | **Essential** | **Desirable** |
| Education/Training |  |  |
| Relevant Experience |  |  |
| Relevant Skills/Aptitudes |  |  |
| Special Requirements |  |  |
| Other |  |  |