

Application Form

**ILM LEVEL 7 CERTIFICATE IN EXECUTIVE COACHING & MENTORING,
BUSINESS SCHOOL, OXFORD BROOKES UNIVERSITY**

Please return to: Jill Jones, Commercial Services, Oxford Brookes Business School,
Oxford Brookes University, Headington Campus, Oxford, OX3 0BP, UK

1 Programme Details

Subject area **ILM Level 7 Certificate in Executive Coaching & Mentoring**

School(s) **Business School**

Proposed start date

Mode of study **Part-time**

2 Personal Details

Title (eg Mr/Ms/Miss/Mrs etc.)

Surname/Family Name

First name(s)

Previous surname, if changed

Sex (select one)

Male

Female

Date of birth (dd-mm-yy)

Country of birth

Nationality

Country of domicile/Area of permanent residence

Applicants not born in the European Union please state

Date of first entry to the EU (dd-mm-yy)

Date of most recent entry to the EU (dd-mm-yy)

Date from which you have been granted permanent residence
in the EU (dd-mm-yy)

Address for correspondence

Telephone number (include country and city code)

Daytime

Evening (if different)

Fax number

Email

Home/permanent address (if different from above)

Telephone number (include country and city code)

Daytime

Evening (if different)

Fax number

Email

3 Your education (including professional qualifications and training courses) – most recent first

Dates (from - to) (mm/yy - mm/yy)	Institution (include location)	Subject(s)	Result (eg BA Hons 2.1)

4 Your employment/professional experience/unpaid occupations – most recent first

Dates (from - to) (mm/yy - mm/yy)	Brief details, eg job title, company name, main responsibilities

5 Your english proficiency

If your main language is **not** English, the University requires evidence of your level of ability in spoken and written English. If you do not already hold a recent acceptable qualification in English (e.g. IELTS or TOEFL), you must obtain one before you can be admitted.

Please tell us about any English language qualifications which you hold and **enclose copies of certificates with your application form.**

- a) IELTS score (the normal minimum requirement is 6.5)
- b) TOEFL score – paper based; (the normal minimum requirement is 550 - 600)
- c) TOEFL score - computer based test; (the normal minimum requirement is 207 - 260)
- d) Any other English qualification which you hold, or are about to take

NOTE: The University offers English language preparation courses and study skills support to international participants. Further details are available on the University website:

<https://www.brookes.ac.uk/international/support-and-advice/english-language-support/>

6 Personal statement

This is an important section and the course team will pay particular attention to what you write here. You should explain why you are applying for this programme, what you expect to achieve from it, and how it relates to your career development.

7 Names and Addresses of TWO Professional Referees

(You must send enclosed reference forms to academic referees named below.)

Name	Name
Address	Address
Telephone	Telephone
Fax	Fax
Email	Email

8 Finance - UK/EU participants go to 8a; non-UK/EU participants go to 8b.**8a UK/EU participants:** How do you expect to pay your tuition fees?

Research Council grant/studentship Sponsored by Employer Yourself Other

8b Non-UK/EU participants: How do you expect to pay your tuition fees?

Government Grant Sponsored by Employer Yourself Other

8c All participants

If you hope to obtain a grant or sponsorship, or funding from other sources, please give details (eg name of funding body/sponsor):

9 Disability or Special Needs

Do you have a disability, special needs or a medical condition, which might affect your studies? Yes No

If yes, please provide details

10 How did you hear about the Oxford Brookes programme for which you are applying? (Tick appropriate box)

University Department Careers Office Higher Education Fair British Council
 Web/ Internet Course Directory CIPD Exhibition Personal Recommendation
 Advertisement in (give name of newspaper/journal/etc. below) Other (please specify below)

11 Declaration

I confirm that, to the best of my knowledge, the information given in this form is correct and complete.

Signature

Date